



Spring 2025

Please visit McDowell Tech website at: www.mcdowelltech.edu for:

- Curriculum programs and student handbook information.
- FERPA (Family Educational Rights and Privacy Act) information can be found under the Current Students tab on the website

Dates to Remember

Last Date to Register for 2025 Spring	January 06, 2025	10:30am-1pm & 4pm-5:30pm - Advisors available by phone or email
New Student Orientation (NSO) - On Campus:	January 07, 2025	08:30am - 10:30am – Bldg 19 -Room 113 OR 05:30pm - 07:30pm – Bldg 19 Room 113
• NSO - On Campus includes Gmail, Open LMS, program-specific advising, campus tours, breakout sessions, and more. You may bring a laptop for assistance. - OR – NSOs Online is located https://mcdowelltech.edu/nso-3/ Online Open LMS and Gmail orientation is located in the LMS. Hybrid, Blended, & Seated Classes.....	Open LMS/Gmail Orientation will occur on the 1st regularly scheduled class w/instructor	
Last day to pay for classes	January 07, 2025	
Students removed from classes for non-payment	January 08, 2025	
First Day of Classes for 16 & 1st 8 week	January 08, 2025	- access your MTCC Gmail & Login to your online classes
End of Drop/Add.....	January 10, 2025 (16 week) ** Jan 10 (1 st 8wk) **Jan 27 (14wk)	
10% Attendance for Complete Online Courses.....	January 17, 2025 (16 week) ** Jan 31 (14 wk) ** Jan 13 (1 st 8 wk) ** Mar 11 (2 nd 8 wk)	
Martin Luther King, Jr. Holiday.....	January 20, 2025	
First Day of Classes for 14 week	January 23, 2025 (14 week)	End Drop Add - Jan27 / Tuition Refund 10% - Jan 31
Last Day to Receive Non-Punitive Grade of W	February 19, 2025 (1 st 8 wk) ** Apr 2 (16wk) **Apr 7 (14wk) **Apr 23 (2 nd 8wk)	
2 nd 8-Week Classes Begin	March 06, 2025 (2 nd 8wk)	Tuition Refund 10% March 11
MTCC Fire and Rescue College	March 13 - 16, 2025	
Spring Break.....	March 24-28, 2025	
Registration for Summer/Fall Semester	April 07, 2025	Advising begins March 17
Spring Fling SGA Event.....	April 15, 2025	11:00am - 1:00pm & 5:00pm - 6:30pm
Good Friday Holiday	April 18, 2025	
Last Day of Class for Spring Semester	May 07, 2025	
Final Grades Due (Self-Service Grades).....	May 07, 2025	midnight
Graduation.....	May 10, 2025	

McDowell Tech Contact Information:

Main Line	652.6021
Financial Aid	659.0450
Business Office	652-0696
Distance Learning (LMS/Gmail).....	652.0651
Self Service	652.0629
Weather Line	659.0419

Financial Aid:

• Bookstore Charging Begins	01/02/25
• Bookstore Charging Ends	02/07/25
• Financial Aid Refund Day	02/17/25
• Bookstore Charging (2 nd 8wk) Begin	02/24/25
• Bookstore Charging (2 nd 8wk) End	03/14/25

Please see reverse side

Tuition - In State:

\$76.00 per credit hour, up to a maximum tuition charge of \$1,216.00 per semester. (16 or more credit hours = \$1,216.00)

Tuition - Out-of-State:

\$268.00 per credit hour, up to a maximum tuition charge of \$4,288.00 per semester. (16 or more credit hours = \$4,288.00)

Payment Options:

1. With cash in the Business Office
2. Pay in full with a debit or credit card through Self-Service
 - Click on Account Summary by Term, Pay on My Account and follow the prompts.
3. Request a Payment Plan through Self-Service **beginning January 1, 2025. Last day to enroll in payment plan is January 17, 2025 (16wk), Jan 25 (14wk).**
 - Click on Create/Manage Payment Plan and follow the prompts.
 - Have funds available for the first payment when starting the plan. If a notice of non-sufficient funds is returned, you will be removed from your classes.
4. If you plan to use Financial Aid, you must be awarded prior to the start of class.
 - To verify if you have been awarded funds, go to your Self-Service account, click on Financial Aid. If you do not find an award letter, then click on My Documents to view missing items necessary for the school to complete your aid application.
 - If your Financial Aid will not be completed, please pay using one of the other options.
5. For 3rd party payments (WIOA, Apprenticeships or Employers) please contact the Business Office @ 828-652-0696.

Open LMS & Gmail Orientation – Online:

Online Orientation in the Open LMS is available **24 hours after you register** – however you may complete the **online** orientation by going to McDowell Tech web page located: Type www.mcdowelltech.edu Click **Programs & Classes / Distance Learning / Open LMS Online Orientation** – read and understand the “Distance Learning Student Orientation Document”

Note: Online Courses will be available First Day of Class in the Open LMS – Please go to Self Service to view your class start dates

For Online MATH courses contact your instructor. Only **MAT 152** is located in the Open LMS

J Culp 659.0419 jculp90@go.mcdowelltech.edu
N Smith 659.0428 ntsmith50@go.mcdowelltech.edu

Open LMS & Gmail Orientation – Seated:

- **New students** must attend either a **Seated (see above)** OR the seated classes **with your Instructor**
- Distance Learning Pamphlets with directions to access MTCC Gmail & Open LMS are located in **Student Services and Bldg. 4-3**

Open LMS & Gmail Assistance:

Distance Learning: 828.652.0651 support@go.mcdowelltech.edu Gmail & Open LMS
Open LMS Support 866.834.8920 <https://help.edusupportcenter.com/shplite/mcdowelltech/home> 24/7 Support Open LMS Only

Self-Service Assistance:

Student Services: 828.659.0444 admissions@go.mcdowelltech.edu

Business Office Assistance:

Business Office 828.652.0696 businessoffice@go.mcdowelltech.edu