

**McDowell Technical Community College
Associate Degree Nursing**

**LPN-to-ADN
Application to Enter Spring 2025
(Class of 2026)**



Deadline to apply: August 19, 2024

Thank you for your interest in the LPN-to-ADN entry option at McDowell Technical Community College (MTCC)!

The LPN-to-ADN curriculum is designed for Licensed Practical Nurses who wish to further their education to include an Associate Degree. Graduates of the ADN program are eligible to apply to take the National Council Licensure Examination (NCLEX-RN). Employment opportunities are vast within the global health care system and may include positions within acute, chronic, extended, industrial, and community health care facilities.

Associate Degree Nursing (A45110) Information

McDowell Technical Community College (MTCC) and the Associate Degree Education (ADN) program follow a semester curriculum plan. The MTCC LPN-to-ADN Track is approved by the North Carolina Community College System (NCCCS) and the North Carolina Board of Nursing (NCBON) and is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

The ADN curriculum provides knowledge, skills, and strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health, quality of life, and achievement of potential. Course work includes and builds upon the domains of healthcare, nursing practice, and the holistic individual. Content emphasizes the nurse as a member of the interdisciplinary team providing safe, individualized care while employing evidence-based practice, quality improvement, and informatics.

Clinical and classroom experiences represent an integrated approach, with the student moving from simple to complex nursing concepts and skills. The classroom portion of the program is taught during the day. Clinical experiences are designed to match the didactic portion of the course(s) and allow for the student to apply skills obtained. These experiences vary depending on clinical site availability, which includes, days, nights or weekends shifts and anywhere from 6- to 12-hour clinical shifts. Clinical site rotations are assigned to assist the student in gaining a wide variety of educational opportunities.

Enrollment is limited, and admission is a competitive process. Meeting minimum admission criteria does not guarantee an applicant an offer of admission into the nursing program. MTCC does not use a waiting list. Therefore, applicant records must be updated annually. If a student has applied previously, the student must reinitiate the process of applying.

Admissions Information

In addition to regular college admissions requirements and procedures, individuals interested in the LPN-to-ADN track are subject to the following admission requirements, procedures, and academic regulations.

- To enter the LPN-to-ADN track, students must have completed BIO 168, BIO 169, PSY 150, ENG 111 and ACA 115 or ACA 122. Students are encouraged to take the required general education (non-nursing) courses prior to entry into the nursing program:
 - BIO 175 General Microbiology or BIO 275 Microbiology (BIO 275 is transferable)
 - ENG 112 Writing and Research in the Disciplines (or ENG 113 or ENG 114)
 - PSY 241 Developmental Psychology
 - Humanities Elective (3 credit hours)

- LPNs who have successfully completed a North Carolina Community College System (NCCCS) Practical Nursing (PN) concept-based curriculum (CBC), will receive credit for NUR 111, NUR 112, and NUR 211. LPNs who have completed a traditional medical model or systems-based curriculum (prior to or instead of the NCCCS PN CBC) will receive credit for NUR 111 and NUR 112 and will be required to take NUR 211, 2nd 8 weeks following NUR 214 in the first semester.
- *In accordance with the NC General Statute 90-171-48 applicants for initial licensure in North Carolina must have a criminal background check. Applicants with criminal convictions may have limited licensure and employment opportunities.*
 - Upon admission to a health science program with a clinical component, the clinical agency may require a criminal background check and/or drug testing prior to participation in clinical practice experiences. These are completed through a compliance tracking company (CastleBranch). The cost is approximately \$135.00. The clinical agency reserves the right to refuse someone with a criminal record the use of their facility.
 - McDowell Technical Community College does not guarantee that institutions with student training affiliations will accept any student for training in any clinical program. Furthermore, the inability to complete the clinical portion of the program will result in course failure and dismissal from the program.
- LPN-to-ADN students will be assessed an ATI fee of approximately \$2400.00. This is a prescriptive learning program to help prepare for the National Council Licensure Examination (NCLEX-RN).
- Students may take these general/related (non-nursing) courses before acceptance into the nursing program or before the specified semester.
 - BIO 175 General Microbiology or BIO 275 Microbiology (BIO 275 is transferable to BSN)
 - ENG 112 Writing and Research in the Disciplines
 - PSY 241 Developmental Psychology
 - Humanities Elective (3 credit hours)

Completion of these courses will help prepare students for, but not guarantee, admission to the LPN-to-ADN Program.

Admission Requirements (1-8 must be completed by August 19, 2024)

1. Complete the North Carolina Residency Determination Service Questionnaire requirement through RDS located at <https://mcdowelltech.edu/>. Assistance is available in the Student Services Office.
2. Applicants must submit a completed admissions application available on the MTCC website or through <https://www.cfnc.org/>. Assistance is available from the Student Services Office.
3. Complete a Financial Aid Application (FAFSA form). For more information, contact the Financial Aid at 828.652.0602, or financial.aid@go.mcdowelltech.edu.
4. Applicants must have a high school diploma or equivalent. An official high school transcript or General Education Development (GED) certificate must be sent to admissions@go.mcdowelltech.edu. Student copies of these items are not acceptable.
5. Official transcripts of all previous post-secondary education must be requested by the applicant and sent directly from the forwarding institution to admissions@go.mcdowelltech.edu. Student copies are not acceptable. **The minimum required GPA to enter is 2.5.**

6. Each applicant must meet the following three requirements before making application to this program:
 - Be a graduate from a regionally accredited Practical Nurse (PN) program
 - Have a current, unrestricted North Carolina Practical Nurse license; out of state reciprocal licenses are not honored for this program.
7. Applicants must meet with the Health Sciences Success Coach/Pre-nursing Advisor to complete a “Program of Intent” application, which places the student in the pool of applicants for Spring 2025 entry. Mandatory nursing information is addressed during this meeting and every student is required to sign a form at the conclusion of the meeting confirming their information session attendance.
8. Submit three (3) professional references: 1 from your employer, and 2 character references. References must be no more than 6 months old of the admission deadline
9. Emailed references will not be accepted. References must be scored at or above “Recommend” and should be from teachers, employers, supervisors, or guidance counselors.
10. Once all other admission requirements are met, applicants will be ranked using a competitive process, according to the Point Rating Tool. The top-ranking applicants will receive a letter of acceptance, pending receipt of the “Student Medical Form.”
11. All applicants accepted for admission to the LPN-to-ADN and alternates must submit a completed Student Medical Form by November 15, 2024. The medical form is available from the Health Sciences Administrative Assistant. To be considered complete the form must include required immunization records and lab/diagnostic tests. The examination of an applicant’s physical and emotional health is a requirement and the accepted applicant’s status is considered “pending” until this form is turned in to the Health Sciences Administrative Assistant and screened by the nursing faculty. If problematic physical or mental health conditions exist, faculty may require timely medical reports from a physician confirming that the individual is physically and mentally competent to enter the LPN-to-ADN program.
12. Accepted applicants must have or obtain an American Heart Association Basic Life Support (BLS) Healthcare Provider (CPR) certification to include Adult, Infant, and Child CPR. Courses are routinely offered through MTCC’s Department of Continuing Education. Students admitted to the program will not be allowed to begin classes without current CPR certification. Proof of current CPR certification must be valid until May 2026 (program completion) and proof must be provided at orientation.
13. A mandatory orientation is scheduled for all applicants accepted for admission on Friday, November 15, 2024 at 9:00 am in the Dogwood Building (17) in room 217. Accepted applicants who are unable to attend the orientation session must notify the Director of Nursing to schedule a make-up orientation session before December 6, 2024. An accepted applicant who fails to meet orientation requirements will forfeit his or her place in the LPN-to-ADN program.
14. Applicant’s will be provided clinical onboarding information at the orientation session and must complete these requirements prior to January 8, 2025. Failure to complete these clinical requirements by the deadline will prevent the student’s ability to attend clinical and lead to dismissal from the program.

Point Rating Tool

The Point Rating Tool is used by the Nursing Admission Committee to select applicants for the LPN-to-ADN program. All general admission requirements must be met to be considered eligible for admission to the program and prior to use of the Point Rating Tool to determine admission rank. This tool was developed as an objective means of evaluating applicants. The point criteria are divided into seven distinct areas:

- (1) Most recent cumulative overall GPA - college
- (2) Quality points will be allotted as listed below:
 - Quality Points for grade in BIO 175 or 275: A = (4X4) 16 points; B = 12; C = 8
 - Completion of the following courses prior to application deadline with a grade “C” or better:
 - BIO 175/275 = 3 points
 - ENG 112 = 3 points
 - PSY 241 = 3 points
 - HUM elective = 3 points
- (3) Resident of McDowell County = 5 points
- (4) Former MTCC PN Graduate = 5 points

An applicant’s admission rating is kept confidential. At no time and with no exceptions will an applicant’s admission rating be discussed with anyone other than the applicant. When an individual’s application is complete, his or her total point count will be calculated. It is this total which will be used in the selection process and ranking of applicants.

Please do not call to inquire about your point count. If you are accepted, you will be notified of your acceptance as outlined in “Selection Process” described on the next page. In the event of an identical score for ranking, GPA will be used. Extra points are given for specified college courses with a “C” or better but are not required. Admission criteria are reviewed each year and are subject to change from year to year.

Selection Process

1. General admissions requirements (# 1-8) must be met.
Review of qualified applicants and Final selection for admission is based on the Point Rating Tool (see separate section) and acceptable results of the Student Medical Form.
2. Written notification of acceptance will be mailed/emailed by the Director of Nursing and Health Sciences Administrative Assistant.
3. Complete Health Forms must be submitted to the Health Sciences Administrative Assistant. Attend the mandatory New Nursing Student Orientation, Building 17, Rm 104, 9am.

Deadlines

August 19, 2024

October 7, 2024

November 15, 2024

Note: Dates subject to change

- *McDowell Technical Community College does not discriminate in its admission policies and procedures on the basis of sex, race, color, national origin, age, religion, or handicap. For further information, refer to the MTCC catalog section entitled “Non-Discrimination Policy.”*

**For more information, contact Heather Buchanan,
Health Science Advisor & Success Coach at 828-659-0495**

**McDowell Technical Community College
LPN-to-ADN Student Budget Expenditure
Four Semester Program**

Estimated Program Cost 2025-2026*

1. Tuition & Fees.....	\$6326.20
Tuition (instate, based on 42 credit hours X \$76/hr).....	\$3192.00
ATI Testing Fees (charged with tuition & divided over the four semesters)	\$2400.00
Lab/Sim Supply fee: \$50/nursing course X 5-6.....	\$300.00
Student Activity Fee = \$25/semester X 4 semesters.....	\$100.00
Student Insurance Fee = \$1.30/semester X 4 semesters.....	\$5.20
Liability Insurance = \$14.50/year X 2.....	\$29.00
Technology Fee = \$25 per semester.....	\$100.00
Student Success Fee=\$25 per semester.....	\$100.00
Campus Access Parking & Security Fee = \$25/semester X 4 semesters.....	\$100.00
2. Books, supplies and miscellaneous fees per year (approx. costs)	\$1260.00
Textbooks.....	\$1250.00
MTCC Identification Badge = \$5/year X 2 years.....	\$10.00
3. Clinical supplies.....	\$643.00
Uniforms.....	\$475.00
CastleBranch Immunization Tracking = \$35/year X 2.....	\$70.00
Criminal Background Check.....	\$38.00
Drug Tests.....	\$50.00
Clinical Agency Identification Badge.....	\$10.00
4. Pinning & Graduation Costs	\$325.00
Pinning Uniform, shoes, hose/socks.....	\$150.00
Pinning Ceremony dues.....	\$125.00
Pinning Ceremony dues include:	
a. Lamp.....	\$22.00
b. Nursing Cap	\$18.00
c. Class photo.....	\$30.00
d. Invitations/Programs.....	\$5.00
e. Nursing Pin	\$30.00
f. Sound, Light, Music, Interpreter.....	\$15.00
g. EMMS Auditorium rental fee.....	\$5.00
Graduation Cap, gown, tassel, and (10) announcements.....	\$50.00
5. Licensure Fees Post Graduation.....	\$340.00
NCLEX-RN Fees (application to Pearson Vue)	\$200.00
North Carolina Board of Nursing Fees.....	\$140.00
(Application – \$75.00, Criminal Background Check - \$50.00, fingerprinting --\$15.00)	
APPROXIMATE TOTAL COST.....	\$8894.20*

*(*All costs are estimated at beginning of program and may not reflect actual fees at program completion, and are subject to change.)*

McDowell Technical Community College
Employer Character Reference Form for LPN-to-ADN Track
 (1 Required from Current Employer)

I WAIVE ALL RIGHTS TO READ/REVIEW ANY CONTENTS OF THIS REFERENCE	
_____	_____
Student Signature	Date

Name of Applicant _____
 Please provide information that would assist in the consideration of the person named above for admission to the LPN-to-ADN program.

Personal and Performance Characteristics

For each of the following (1-9), please choose the best response and initial in the box with that response.

1. Attitude toward work:	Somewhat negative	Average	Positive
2. Motivation toward work:	Low	Average	High
3. Ability to carry out tasks:	Low	Average	High
4. Resourceful in identifying and carrying out tasks:	Low	Average	High
5. Emotional Control:	Unstable	Usually well balanced	Always well balanced
6. Interpersonal relationships:	Avoided by Peers	Tolerated by Peers	Well-liked by Peers
7. Leadership ability:	Low	Average	High
8. Organizational ability:	Low	Average	High
9. Prompt	Seldom	Usually	Always

10. The applicant works effectively with administrators and/or supervisors. Yes _____ No _____

Comments: _____

Signature: _____ **Title:** _____

Health Care Facility or Organization Department: _____

Contact Number: _____ **Date:** _____

- Official reference process:**
- The reference must be enclosed in a sealed envelope and given to the applicant.
 - The envelope must have a signature of the person completing the reference written over the seal.

***** Applicants must return references to Pre- nursing advisor/success coach with the application packet.**

McDowell Technical Community College
Generic Character Reference Form for LPN-to-ADN Track
 (2 Required)

I WAIVE ALL RIGHTS TO READ/REVIEW ANY CONTENTS OF THIS REFERENCE	
_____	_____
Student Signature	Date

Name of Applicant _____

Please provide information that would assist in the consideration of the person named above for admission to the LPN-to-ADN program.

How long have you known the applicant? _____

In what capacity have you known the applicant? _____

Note: No relatives, friends, or co-workers can be used as references.

Please indicate your opinion of the applicant's characteristics in the following areas by initialing the appropriate space.

Personal Characteristics	Unknown	Below Average	Average	Above Average
Honesty				
Cooperative				
Emotional control				
Judgment				
Assertive				
Ability to relate to people				
Resourceful				
Dependable				
Neat				
Punctual				

List any special interests, talents, strengths, or weaknesses of the applicant that are known to you. (Use the reverse side or an additional sheet, if needed).

Has the applicant demonstrated qualities of leadership in his/her school or community? Yes _____ No _____

What is your opinion regarding the applicant's suitability for a program of studies leading to Registered Nurse?

Please initial below.

Do Not Recommend _____ Recommend with Reservation _____

Recommend _____ Recommend Highly _____

Signature _____ Date _____

Title or occupation _____

Address _____ Phone number _____

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