

**EXHIBIT A**

**Suggested Actions for People Who Have Experienced Sexual Harassment**

If you have experienced Sexual Harassment, MTCC’s first priority is to help you take steps to address your safety, medical needs and emotional well-being. You are encouraged to take the following actions, as applicable, regardless of whether you have made a decision about whether to pursue a criminal or MTCC complaint.

**1. Ensure Your Physical Safety.**

You may seek help from **local law enforcement agencies** or by contacting the **MTCC Security**. The College Security Personnel can assist you with contacting local law enforcement and can help you obtain transportation to the local law enforcement office. Security personnel are on duty during college open hours.

**2. Seek Medical Assistance and Treatment.**

Local options for medical care include The McDowell Hospital, 430 Rankin Dr.; McDowell Urgent Care, 472 Rankin Dr.; McDowell County Health Department, 408 Spaulding Dr., McDowell Medical Associates Walk-in Clinic, 2293 Sugar Hill Rd.; or the victim’s primary care provider. It is crucial that you obtain medical attention as soon as possible after a sexual assault, for example, to determine the extent of physical injury and to prevent or treat sexually transmitted diseases (such as HIV). Medical facilities can also screen for the presence of sedative drugs such as Rohypnol or GHB (date-rape drugs).

If you choose to have an evidence collection kit (or “rape kit”) completed, it is important to do so within 120 hours.

Even if you have not decided whether to file charges, it is advisable to have the evidence collection kit completed so that you can better preserve the options of obtaining a protective order and/or filing criminal charges at a later date.

**Important Contact Information**

**Resources for Parties**[A23]

**Title IX & Coordinator**

MTCC’s Title IX Coordinator is Ms. Breanna Wilson whose office is located in Building 11/Cedar and who may be contacted from 8:30 a.m. to 4:30 p.m. Monday through Friday by phone at (828) 652-0618 or by email at bdrose59@go.mcdowelltech.edu

**MTCC Security Department**

The Security Office is located on the lower level of Building 11/ Cedar across from the switchboard and may be contacted 8:00 a.m. to 10:00 p.m. Monday through Friday by phone at (828) 652-0673.

**Important Contact Information**

**Community Resources**

**Local Law Enforcement Agencies** can be reached by dialing 911.

The McDowell Hospital (828) 659-5000.

It is advisable to avoid showering, bathing, or going to the bathroom or brushing your teeth before an evidence collection kit is completed. You should also wear (or take with you in a paper – not plastic – bag) to the hospital the same clothing that you were wearing during the assault. An evidence collection kit can still be completed even if you have showered or bathed.

### **3. Obtain Emotional Support**

MTCC does not offer counseling services. However, MTCC's Title IX Coordinator, the Confidential Resource (Psychology Instructor – Susan Dietrich), or others can provide referral services for outside providers and law enforcement. In some instances, the law may require the disclosure of information shared by students with counselors. However, absent a legal mandate to the contrary, counseling services are strictly confidential, are not part of the students' College records, and will not be reported to other MTCC personnel.

### **4. Obtain Information/Report Misconduct**

You are encouraged to report incidents of Sexual Assault to MTCC's Title IX Coordinator (even if you have filed a report directly with law enforcement). The Title IX Coordinator can help you access resources and can provide you with support and information, including information on MTCC's procedures for investigating and addressing instances of sexual assault