



## **BOARD OF TRUSTEES**

### **Meeting Minutes**

The McDowell Technical Community College Board of Trustees met on Thursday, October 12, 2023, at 6:00 p.m. in the Boardroom of Dogwood Building 17.

**In Attendance:** Robert Ayers, Gwen Conley, Nancy Hunter, William Kehler, Corey MacKinnon, Ray McKesson, Kay Medford, Don Ramsey, Gary Stroud, Brenda Vaughn, Isabella Hyatt, SGA Vice-President

**Absent:** Susan English, Chad Marsh

**Others Present:** Dr. Bo Bennett, Chuck Bowling, Stacy Buff, Ryan Garrison, Madalyn Gaito, Ladelle Harmon, Michael Lavender, Dr. Mike Taylor, and Dr. Myra Johnson

**Call to Order:** Chair Stroud called the meeting to order at 6:00 pm

**Prayer:** Don Ramsey

#### **N.C.G.S. §138S-15(e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted.

#### **Approval of Board Minutes**

Chair Stroud called for the approval of the board minutes from the regularly scheduled meeting held on September 14, 2023.

*Corey MacKinnon moved to approve the minutes from the meeting held on September 14, 2023.*

*Second: Kay Medford*

*Vote: passed*

#### **New Business**

##### **Financial Committee Report**

Financial Committee Chair McKesson presented the County budget report for September 30, 2023.

*Chair McKesson presented the Finance Committee's motion to approve the County Financial Report dated September 30, 2023*

*Second: Will Kehler*

*Vote: passed*

##### **Building & Grounds Committee Report**

Committee Chair Ramsey reported the following:

- Student One-Stop Center, in Cedar Building 11 is expected to be completed in late December or early January.
- Work has begun on the Workforce Education Center in Old Fort. No completion date was announced.
- The Construction Trades program will be receiving wood donations in the next few weeks.

### **Personnel Committee Report**

Committee Chair Medford stated that Dr. Taylor and Dr. Johnson would provide trustees with an update on the search for the next MTCC president.

### **Foundation Report**

Foundation board member Nancy Hunter reported the next Foundation Board meeting is scheduled for Wednesday, Nov. 15<sup>th</sup>.

### **McDowell Co. Education Committee Report**

Education Committee member, Gwen Conley provided a report on the committee meeting held on September 26.

### **President's Report**

#### **Presidential Search**

Chair Stroud introduced Dr. Mike Taylor and Dr. Myra Johnson with Executive Leadership Associates. The following information was provided:

- Reviewed the process for the presidential search and provided a handout detailing the search schedule.
- Discussed the phases of the search and information that will need to be approved by the Trustees during the November meeting
  - Position advertisement
  - Presidential profile
  - Institutional profile
- McDowell Tech IT will set up an email that allows the applications to go to all of the partners at ELA
- Reviewed the process of submitting information for approval to the NC Community College State Board
- Provided information on the process required for background checks on candidates who are invited to interview for the position of president.

#### **SGA Report**

Isabella Hyatt, SGA Vice-President provided a report on SGA activities during the past month.

Campus-wide ice cream social

Fall Festival

SGA Conference – Nov. 3-5 all five officers will be attending

T-shirts, with a positive message to students, were ordered for faculty and staff

New SGA members were introduced through a TikTok video that was shown to trustees.

#### **McDowell Tech Day of Giving**

Madalyn Gaito, Dir. Of Development and MTCC Board Liaison, provided a report on the McDowell Tech Day of Giving scheduled for Wednesday, Nov. 1<sup>st</sup>.

#### **College Update**

Interim President Ryan Garrison highlighted information presented to trustees in the October President's Report (handout)

#### **Chairman's Report**

Chair Stroud accepted a motion for the meeting to go into Closed Session to discuss the presidential search.

#### **Closed Session** δ 143-318.11 (a) (1) (6)

Motion to go into closed session: Robert Ayers

Second: Don Ramsey  
The meeting went into Closed Session

Motion to go back into Open Session: Nancy Hunter  
Second: Don Ramsey

### **In Open Session:**

Gwen Conley made the motion to use the following language in the ad for president:  
“A minimum requirement of a master’s degree from an accredited institution; however, an earned doctorate from an accredited institution is preferred. Minimum of three years of senior-level administrative experience, preferably at a community college or university. Senior-level experience in business, government or military will also be considered.”

Second: Kay Medford

Vote: motion passed

### **Other**

Vice President Buff provided trustees with a handout detailing a proposal for a presentation idea for the DREAM Conference scheduled for February 2024. This proposal has been submitted to the Achieving the Dream conference committee.

### **Announcements**

- Wednesday, November 1 - McDowell Tech Day of Giving
- Tuesday, November 7 - McDowell Tech Foundation Scholarship Luncheon. Noon to 1:30 pm in the NAACP Training Room 113, W. Harold Smith Building #19

### **K. Adjournment**

The meeting adjourned at 7:50pm

**\*requires action**