



## **BOARD OF TRUSTEES**

### **Minutes**

The McDowell Technical Community College Board of Trustees met on Thursday, May 11, 2023, at 6:00 pm in the Universal Advanced Manufacturing Bldg Conference Room.

**In Attendance:** Robert Ayers, Bill Bach, Gwen Conley, Susan English, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, Jose Rico Martinez (SGA President)

**Absent:** Nancy Hunter, William Kehler, Chad Marsh, Brenda Vaughn

**Others in Attendance:** Dr. Merritt, Dr. Bennett, Chuck Bowling, Stacy Buff, Valerie Dobson, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Brandon Hensley, Michael Lavender, Myra Morgan, Emily Alfaro, Bella Hyatt, Freddy Rodriguez Ramirez

**Call to Order:** Chair Stroud called the meeting to order at 6:00 pm.

**Prayer:** Ray McKesson

#### **N.C.G.S. ̈138A-15(e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted

#### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on April 13, 2023:

*Bill Bach moved to approve the minutes from the meeting held on April 13, 2023*

*Second: Robert Ayers*

*Vote: passed*

### **New Business**

#### **Financial Committee Report**

Financial Committee Chair McKesson presented the County and State budgets dated April 30, 2023.

The Finance Committee moved to approve county and state budget reports dated April 30, 2023.

Second: Don Ramsey

Vote: passed

#### **Building & Grounds Committee Report**

Ryan Garrison reported on the progress of the One Stop Center. He met with BEAM and MTCC maintenance to discuss the project. The downstairs renovation is scheduled to be completed by mid-July, with demo beginning upstairs immediately following. Mr. Garrison also reported on the Old Fort project. Bid documents will be submitted to EDA for approval in May and we hope to go out for bid in late June.

#### **Personnel Committee Report**

Personnel Committee Chair Medford reminded trustees to turn in completed evaluations as soon as possible. The results will be discussed at the June meeting. She also requested to go into a closed

Chair Medford

session at the end of the meeting

### **Foundation Report**

Dr. Merritt presented updates on the employee-giving campaign. To date, 39 full-time employees have made a contribution or pledge to the MTCC Giving Campaign, totaling \$8,840.00.

### **McDowell Co. Education Committee Report**

Dr. Merritt reported on the Education Committee meeting held on April 25, 2023.

### **President's Report**

#### **SGA Report**

Jose Rico Martinez

SGA President Martinez reported on:

- Spring Fling and End of Year Celebracion, in partnership with CULA and MAI/MEC International Club.
- Thanked the Board for their support and encouragement
- Introduced the incoming SGA officers: Emily Alfaro – President, Bella Hyatt – Vice-President and Freddy Rodriguez Ramirez- Parliamentarian

#### **Club Sports**

Dr. Merritt

Alan Moore, Director of Law Enforcement and Training Center, presented information on research done for a potential Small Bore Rifle Club Team (handout). Marsh Dark, Morrow Insurance, presented information on insurance options for this type of activity. The board's decision was to table the discussion.

#### **Instructional Service Agreement (Level One)**

Dr. Merritt presented information on the Level One Instructional Service Agreement.

*Don Ramsey moved to approve Dr. Merritt to sign Instructional Service Agreements (Level One):*

*Second: Kay Medford*

*Vote: passed*

#### **BP 5.1.23 - Prerequisites Corequisites Policy - 2nd reading**

Ladelle Harmon presented the policy to the board for a 2<sup>nd</sup> reading.

*Robert Ayers moved to approve BP 5.1.23- Prerequisites Corequisites Policy*

*Second: Susan English*

*Vote: passed*

#### **College Report**

Dr. Merritt

Dr. Merritt highlighted information presented in the President's Report (handout)

#### **Chairman's Report**

Chair Stroud

Chair Stroud shared information about the executive committee meeting, held on May 8, 2023, to discuss Senate Bill 692. Chair Stroud referred trustees to a letter that will be sent to Rep. Greene, Johnson, and Moore. The main concerns are how seats on the community college board of trustees are appointed.

The McDowell Board of Education plans to write a letter and County Commission Chair, Tony Brown, indicated the Commissioners would issue a letter in support of keeping the appointments with the local Board of Education.

#### **Announcements**

- McDowell County Legislative Breakfast – Friday, May 12, 2023, at 9 am, Carson House
- MTCC Graduation - Friday, May 12, 2023, at 6pm at Nebo Crossing William H. Long Auditorium
- BLET Graduation - Friday, May 26, 2023, 3:30 pm, MTCC Crane Resistoflex Auditorium

**Closed Session § 143-318.11 (a) (1) (6)**

Motion to go into Closed Session: Don Ramsey

Second: Gwen Conley

Vote: meeting went into a closed session

Motion to go back into Open Session: Don Ramsey

Second: Ray McKesson

Meeting went back into open session

**In open session:**

Bill Bach made the motion to approve the personnel request made by the administration:

Second: Don Ramsey

Vote: passed

**G. Adjournment**

Susan English moved the meeting adjourn

The meeting adjourned at 7:40am

Respectfully submitted,

Dr. Brian S. Merritt  
Secretary to the Board