

# Substantive Change Cover Sheet

Submit to SACSCOC,  
Substantive Change, 1866  
Southern Lane, Decatur, GA  
30033. One copy only;  
electronic media preferred.  
Do not email submissions  
or send copies to staff.

**Note:**

1. Include a completed cover sheet with each submission; please don't submit a cover sheet only.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Submit substantive changes defined in policy only; others are not reviewable.
4. For best results, download this form and complete with [Adobe Reader](#). Hover mouse over fields for guidance.

## INSTITUTIONAL INFORMATION

INSTITUTION (NO ABBREVIATIONS PLEASE)

CITY + STATE/PROVINCE  
Marion, NC

# McDowell Technical Community College

## SUBSTANTIVE CHANGE RESTRICTION

- |   |                           |                                     |
|---|---------------------------|-------------------------------------|
| 1. Is the institution currently on Warning, Probation, or Probation for Good Cause?   | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 3. Is the institution currently under provisional certification for participation in federal financial aid programs?                                    | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

If ANY are "Yes" the institution is on **SUBSTANTIVE CHANGE RESTRICTION**.  
Additional and/or different requirements may apply; consult policy.



## SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (SELECT FROM DROP-DOWN LIST: SUBMIT ONLY TYPES DEFINED IN POLICY)

Program Change: New Program-Notification



SUBMISSION DATE

04/13/2023

SUBSTANTIVE CHANGE DESCRIPTION (BRIEF SUMMARY)

McDowell Technical Community College proposes to implement a new credential, an Associate in Applied Science Degree in 911 Communication and Operations. The 911 Communication and Operations curriculum is designed to provide new students, as well as current practitioners, with knowledge and skills in the areas necessary for entrance or advancement within emergency communications. This program aligns with our approved Emergency Management and Emergency Medical Science programs.

INTENDED IMPLEMENTATION

08/16/2023

### OFF-CAMPUS INSTRUCTIONAL SITES SUBMITTED IN THIS SUBSTANTIVE CHANGE

Site Name, Physical Address, City, State/Province, ZIP or Postal Code, and Country/Territory

1.
2.
3.
4.
5.

There are more than 5 sites in this submission →

### PROGRAMS SUBMITTED IN THIS SUBSTANTIVE CHANGE

Include credential AND discipline: e.g., Associate of Arts in English, Bachelor of Science in Physics, Certificate in Office Management, etc.

1. Associate in Applied Science Degree in 911 Communication and Operations
2.
3.
4.
5.

There are more than 5 programs in submission →

### SUBMITTED

I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.

FOR OFFICE USE

SUBMITTING LIAISON or CEO NAME

EMAIL ADDRESS

Ladelle Harmon

blharmon42@go.mcdowelltech.edu

Revised 01/31/2022

Check for current version



Dr. Brian S. Merritt, President

April 13, 2023

Dr. Kevin Sightler  
Director of Substantive Change  
Southern Association of Colleges and Schools  
Commission on Colleges  
1866 Southern Lane  
Decatur, GA 30033-4097

Dear Dr. Sightler:

McDowell Technical Community College plans to add a new Associate in Applied Science credential, 911 Communication and Operations (A55470) for the fall semester, beginning on August 16, 2023. The new program consists of 33% new content not previously offered by the institution which falls within the 25-49% new content as stated in the Substantive Change Policy and Procedures for New Program - Notification. The primary method of delivery will be a Hybrid format. Hybrid courses at McDowell Tech use a combination of online information and face-to-face class meetings.

Sincerely,

A handwritten signature in black ink that reads 'Ladelle Harmon'.

Ladelle Harmon  
SACSCOC Liaison

C: File  
Dr. Brian S. Merritt  
Valerie Dobson  
Brandon Hensley