



## **BOARD OF TRUSTEES**

### **Meeting Minutes**

The McDowell Technical Community College Board of Trustees met on Thursday, February 9, 2023, at 6:00 pm in the Universal Advanced Manufacturing Bldg. Conference Room.

**In Attendance:** Robert Ayers, Gwen Conley, Susan English, William Kehler, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, Jose Rico Martinez (SGA President)

**Not Attending:** Bill Bach, Nancy Hunter, Chad Marsh, Brenda Vaughn

**Others in Attendance:** Dr. Brian Merritt, Dr. Bo Bennett, Chuck Bowling, Valerie Dobson, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Brandon Hensley, Michael Lavender, Margarita Ramirez

**Call to Order:** Chair Stroud called the meeting to order at 6:00pm

**Prayer:** Kay Medford

#### **N.C.G.S. ̈138A-15(e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted.

#### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on January 12, 2023.

*Don Ramsey moved to approve the minutes from the meeting held on January 12, 2023:*

*Second: Robert Ayers*

*Vote: passed*

#### **Financial Committee Report**

Financial Committee Chair McKesson presented the County and State budget reports dated January 31, 2023

*William Kehler moved to approve county and state budget reports dated January 31, 2023*

*Second: Kay Medford*

*Vote: passed*

#### **Building & Grounds Committee Report**

Chair Ramsey brought before the Board a recommendation concerning a renovation project involving the IT room in Cedar Building 11.

*Motion: The Building & Grounds committee made a motion to use William Harold Smith Funds to pay for the IT project proposed by the administration.*

*Second: Robert Ayers*

*Vote: passed*

## **Personnel Committee Report**

No report

## **Foundation Report**

Dr. Merritt shared that the MTCC Foundation Board will meet on Feb. 15.

Nominations are open for the 2023 Alumni Awards. The deadline for nominations is March 20, 2023.

Employee Appreciation Week is scheduled for March 6-9

## **McDowell Co. Education Committee Report**

Dr. Merritt provided a report on the meeting held in January.

## **President's Report**

### **1. SGA Report**

SGA President Martinez reported on the following events:

- Photography session with Formation PR for use in college publicity
- Locks of Love – MAI student donated his hair, cut and styled by MTCC cosmetology student
- Upcoming Events: McDowell Madness, presenting a gift to faculty and staff
- MTCC Alumni Tumblers to give at graduation also car decal and note from SGA
- April 13 Spring Fling – Circus theme, families are invited to attend
- SGA is offering giveaways in recognition of Black History Month, March will be gender equality
- Meeting with MTCC Faculty & Staff members to discuss ways to bring cultural awareness to the college, will meet with Margarita Ramirez.
- Planning an event, Celebration, on April 27 from 3 to 6 pm. Partnering with MAI/MEC cultural awareness club
- Coordinating “headshot” photos for MTCC graduates on April 18 & 19
- SGA elections will be held in the spring semester so that officers will be in place for the beginning of the semester

### **2. 2023 NCCCS Distinguished Partners in Excellence Award**

Dr. Merritt introduced Margarita Ramirez, Executive Director of Centro Unido Latino Americano in Marion, and Stacy Buff, Associate VP of Workforce Development. They provided information on the partnership between MTCC and CULA. CULA was awarded the 2023 NCCCS Distinguished Partners in Excellence Award.

### **3. \*BP 2.24 - Probationary Period (Second Reading) and BP 2.25 - Employee Code of Conduct (Second Reading)**

Ladelle Harmon presented BP 2.24 - Probationary Period and BP 2.25 - Employee Code of Conduct for the second reading.

Kay Medford moved to approve both policies Board Policy 2.24 – Probationary Period and Board Policy 2.25-Employee Code of Conduct with a change to BP 2.24: “for employees” will be added to the first sentence in the second paragraph.

Second: Will Kehler

Discussion: Kay Medford asked that the following words, “for employees” be added to the first sentence in the second paragraph of BP 2.24. The sentence shall read, “With just cause, probationary periods may be extended for employees for up to an additional 90 days if approved by the departmental Vice President, or the College President.”

Vote: passed

#### **4. College Report**

Dr. Merritt referred trustees to the February 2023 President's Report and highlighted the following:

The Compliance Audit is scheduled for Feb. 21-March 10

MTCC Fire & Rescue College – March 16-19

A team will be attending the National Achieving the Dream Conference next week in Chicago

#### **Chairman's Report**

Chair Stroud reminded trustees about the NCACCT Law-Legislative Seminar scheduled for March 29-31.

Announced that evaluations of the President would be coming up as well as Trustee's self-evaluation.

#### **Announcements**

2023 NCACCT Law-Legislative Seminar, Wednesday, March 29 – Friday, March 31  
Raleigh, Marriott City Center.

#### **Adjournment**

Don Ramsey moved to adjourn and the meeting adjourned at 7:15pm.

Respectfully submitted,

Dr. Brian S. Merritt  
Secretary to the Board of Trustees