

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
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User ID: P1989231

Academic Libraries 2022-23

Institution: McDowell Technical Community College (198923)

User ID: P1989231

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	<input type="text" value="9,908"/>	9,488	<input type="text" value="287,395"/>	270,418	
Databases			<input type="text" value="139"/>	140	
Media	<input checked="" type="checkbox"/>	<input type="text" value="18"/>	<input type="text" value="62,604"/>	60,677	
Serials	<input checked="" type="checkbox"/>	<input type="text" value="6"/>	<input type="text" value="27,409"/>	26,253	
Total		9,932		377,547	387,479
i Library Circulation	<input checked="" type="checkbox"/>	<input type="text" value="1,011"/>	<input checked="" type="checkbox"/>	<input type="text" value="1,427"/>	2,438

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	<input type="text" value="33"/>	15
Total interlibrary loans and documents received	<input checked="" type="checkbox"/>	<input type="text" value="12"/>	9

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians		<input type="text" value="1.00"/>	1.00
Other Professional Staff		<input type="text" value="1.10"/>	1.10
All Other Paid Staff (Except Student Assistants)		<input type="text" value="0.00"/>	0.00
Student Assistants		<input type="text" value="0.00"/>	0.00
Total		2.10	2.10

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		0
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		97,553
Total salaries and wages for the library staff		94,383
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
Total Fringe benefits		28,782
Total Fringe benefits		25,892
Materials/services expenses		
One-time purchases of <u>books, serial back-files,</u> and other materials		4,894
<u>Ongoing commitments to subscriptions</u>		10,141
All other materials/services costs		277
Total materials/services expenses		15,312
Total materials/services expenses		17,536
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		277
Total operations and maintenance expenses		<input checked="" type="checkbox"/> 277
Total operations and maintenance expenses		5,070
Total Expenses		141,924
Total Expenses (minus Fringe Benefits)		113,142
Total Expenses		142,881
Total Expenses (minus Fringe Benefits)		116,989

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="3.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	9,908	287,395
Databases		139
Media	18	62,604
Serials	6	27,409
Total Collection	9,932	377,547
Total Circulation	1,011	1,427

Expenses	Amount
Salaries and wages	\$97,553
Fringe benefits	\$28,782
Materials/services expenses	\$15,312
Operations and maintenance expenses	\$277
Total expenses	\$141,924

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (18) is outside the expected range of between 108 and 198 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We deleted most of our DVD's and VHS's because there was no circulation on them			
Screen Entry	The number entered (1,011) is outside the expected range of between 227 and 419 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Due to an increase in patronage as well as more marketing of library materials, our circulation numbers increased			
Screen Entry	The number entered (33) is outside the expected range of between 11 and 19 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	There was an increase in the number of patrons from other schools who were requesting our materials			
Screen Entry	The number entered (12) is outside the expected range of between 7 and 11 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We had more students using our ILL program due to marketing it more			
Screen Entry	The number entered (6) is outside the expected range of between 11 and 19 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We discontinued all but 6 magazines due to non-usage			
Screen Entry	The number entered (1,427) is outside the expected range of between 728 and 1,352 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Due to more marketing and exposure to our databases, the usage was up			
Screen: Expenses				
Screen Entry	The calculated value (277) is outside the expected range of between 3,296 and 6,844 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	This was for office supplies			