

Student Government Association

Executive Board Officer Application

(Completed Applications should be returned to Myra Morgan in the SGA office)

All Candidates for SGA Executive Board must meet the following criteria:

1. All candidates must currently be enrolled in at least six credit hours, and have completed 6 credit hours at McDowell Technical Community College (MTCC).
2. **The application process must include a completed electronic application, a MTCC transcript (student copy), and 2 letters of recommendation from a faculty/staff member.**
3. Candidates and their applications will be interviewed and evaluated by the SGA Advisor on his/her campus.
4. No student who has been placed on probation by the College for violation of the Student Code of Conduct is eligible to hold an Executive Board position.
5. All candidates must read and sign Duties of Student Government Association and be prepared to meet the contract conditions if elected to office.
6. All Officers must successfully complete at least six (6) credit hours and a 2.5 grade point average while in office.
7. No Officer may hold a faculty, administrative, or full-time position with the College.
8. All Officers must satisfy the duties of office as stated in the SGA Constitution.
9. Students must be 18 years old to run for office.

Checklist: (Have you included?)

Completed Application with typed responses to the questions: _____

2 letters of Recommendation: _____

MTCC Student transcript: _____

For Office Use Only

Date Application Received: _____

SGA Advisor Signature: _____

Executive Board Officer Application

Office for which you are running

- President Vice President Secretary Treasurer
 Parliamentarian Senator Member (under age 18)

Please fill out completely and legibly (print or type) and return along with a copy of your transcript (a student copy) and at least one recommendation from a faculty member.

Name: _____ Email: _____

Student ID#: _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Cell Telephone: _____

Program of Study: _____

Curriculum Hours Completed: _____ Cumulative GPA: _____

How many hours per week can you devote towards SGA? _____

How many hours per week do you work? _____

Please attach your typewritten responses to the following questions.

1. Why are you interested in this particular position with SGA and what is your experience with past leadership positions?
 2. What does it mean to be a team player?
 3. What is your understanding of SGA's role on campus?
 4. What are your ideas and goals for the 2019-2020 year as an officer in SGA?
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Thanks for your application.

Letter of Recommendation – SGA Officer Position

Name of Applicant: _____

Name of Reference: _____

Reference Phone: _____

How long has Reference known Applicant? _____

The applicant above is interested in becoming an Officer of the Student Government Association at McDowell Technical Community College. In this position, the applicant is expected to work with a group of diverse individuals, play an active role in student advocacy, and attend various meetings and functions as a representative of MTCC and SGA.

Please provide in the space below your thoughts on how this applicant might represent MTCC's student body.

Signed: _____

Date: _____

Recommendation – SGA Officer Position

Name of Applicant: _____

Position Applicant is seeking _____

Name of Reference: _____

Reference Phone: _____

How long has Reference known Applicant? _____

The above applicant is interested in becoming a member of the Student Government Association at McDowell Technical Community College. In this position, the applicant is expected to work with a group of diverse individuals, play an active role in student advocacy, and attend various meetings and functions as a representative of MTCC and SGA.

Please indicate the most appropriate rating below:

1=well below average 2=below average 3=average 4=above average 5=well above average

	1	2	3	4	5	N/A
*Leadership potential						
*Works well with others						
*Self-confidence						
*Maturity						
*Written communication skills						
*Oral communication skills						
*Ability to motivate						
*Flexibility						
*Commitment to success						
*Sensitivity to others						
*Personal integrity						
*Group facilitation skills						
*Ability to cope with stress						
*Responsibility						
*Professional work ethic						
*Works well under pressure						
*Overall assessment of candidate						