

Meeting Minutes

The McDowell Tech President's Council met in WHS Room 113 on Tuesday, October 25, 2022 at 2:00pm.

Members Present: Aprille Bailey, Dr. Bo Bennett, Stacy Buff, Madalyn Gaito, Ryan Garrison, Elmer Macopson, Dr. Brian Merritt, Rachel Pearson, Eddie Shuford, Breanna Wilson

1. Fiscal & Facilities

- a. Building 4 Roofing Project is 50% complete (Locally Funded- McDowell County).
- b. Project 2700 - Cosmetology and Ford Miller Project was approved at the October NCCCS board meeting. Project consists of Security upgrades to the Cosmetology Building and Ford Miller Building. Also, new flooring for the Ford Miller Building.
- c. One Stop Center is on schedule to go out for bid in late November 2022.
- d. Old Fort Project - The first reports have been submitted to EDA and the architect expects the project will go out for bids in Feb/March 2023. The building lease between The Town of Old Fort and MTCC will be submitted to the Board of Trustees at their next meeting.
- e. Paving for the new gravel area in front of the WHS building in the planning stages. We have contacted Johnson Paving and are anticipating a final quote.

2. Curriculum Programs Updates/Curriculum Committee

- a. Pursuing Human Services Program Application. Curriculum Committee approved. Starting the NCCCS application process.
- b. December - Submission of Building Construction Technology SACSCOC Prospectus
- c. Multiple programs are offering parallel courses with con-ed (Photography, Graphic Design, Medical Office Administration certificate)
- d. Working with Bookstore and Business office to update Virtual Bookstore Processing to SSI Integration for faculty to directly enter book orders
- e. Valerie/Brandon attended Harvest, Health and Resource Fair on October 17th in conjunction with Food Hub/Community Forums - People on the Move of Old Fort.
- f. SP2023 schedule went live last Wednesday, October 19, 2022 - advising currently going on and registration opens November 1, 2022
- g. Deans/Department Chairs have 2023SU CU Schedule to complete by 11/15/2022 - expect to go live 3/1/2023 - 2023FA CU Schedule completed by 1/31/2023 - expect to go live 3/1/2023 for advising to begin.
- h. Working with Beverly and CIHS counselors (MEC/MAI) on campus to host registration sessions on Monday, October 31 - Thursday, November 3, 2022 in the Library to complete registration in bulk with assistance from success coaches/associate deans/department chairs/faculty.
- i. Hosting Dallas Herring Lecture Watch Party on Tuesday, November 8, 2022 at 1pm for faculty, staff/students in WHS Room 113. This is an annual lecture held for community college professionals hosted by the NCSU Belk Center for Community College Leadership & Research. This year's lecture will feature Dr. Mike Flores, Chancellor of the Alamo Colleges, and he will be speaking about advancing equity and economic mobility using collective impact strategies.
- j. Plans to launch a teaching and learning academy on Tuesday, November 8, 2022 at 3pm following the Dallas Herring Lecture.
- k. Working with the Student Services team to assess electronic forms documentation and transcript requests through the clearinghouse. Initial demo hosted with Valerie, Beverly,

Aprille and Wesley. Next meeting is scheduled for Tuesday, November 1, 2022 at 10am with Softdocs Etrieve.

3. Workforce Development & Continuing Education

- a. Have advertised for a Part-Time Coordinator of Trails Construction and Sustainability
- b. Will be advertising soon for a Part-Time Culinary and Hospitality Instructor to begin teaching in 2023 at Nebo Crossing in its new teaching kitchen.
- c. 2023 Con Ed Academies are being advertised. All of them can be seen on our website: [Con Ed Classes www.mcdowelltechconed.com](http://www.mcdowelltechconed.com)
- d. Sports Medicine Class has been very successful at the YMCA
- e. Preparing for fire college. A new website is almost ready. It will be www.mcdowellfirecollege.com or www.mcdowellfireschool.com both will work and our college webpage for fire school will be linked to this website as well.
- f. CoAEMSP Accreditation team will be on campus Thursday and Friday of this week for our site visit.
- g. Received over \$200,000.00 in equipment (partially funded by ARC Grant). Amatrol Equipment for Applied Engineering, Mechatronics, and HVAC.
- h. Nov 17, Job Fair in Room 113 of William Harold Smith for Senior interested in going back to work.

4. Student Services and Student Success

- a. Began sending spring registration reminder text messages to current students this week. We will begin sending new student text messages next week. Text messages will be sent every Monday to students who have not yet registered.
- b. Faculty advisors— please email from Chuck Bowling about communication with your advisees.
- c. Assisted 37 MHS seniors with RDS & CFNC on October 19 for College Application week.
- d. Success Team at the NACADA (advising) Conference this week
- e. 8-week early alerts sent out last week.

5. SGA Update

- a. Fall Festival was a huge success! Thanks to Myra for her leadership and to everyone for their involvement to make it a success!
- b. SGA President, Jose Rico Martinez met with the Board of Trustees at their meeting in October.

6. MTCC Foundation Updates

- a. The Foundation Mini Grant application is open to faculty and staff. Completed applications should be submitted by November 1 and the Foundation Board will make decisions on November 16, 2022.
 - ❖ [MTCC Foundation Mini Grant Application 2022-23.pdf](#)
- b. Scholarship Luncheon scheduled for Wednesday, Nov.9th for scholarship donors and scholarship recipients.
- c. Working with Womansong of Asheville to establish scholarships for female students age 25+ as well as creating funds for GED/HiSet Testing for female students as well as a fund to assist nursing students with costs above and beyond tuition and books.. Thanks to Belinda Foster, Penny Wacaster and Jimmy Hensley for their help with
- d. Working to identify on campus spaces available for naming opportunities.
- e. META grant submitted to fund STEM Camp for two sessions, summer 2023



President's Council

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7. Personnel

- a. Amanda Buchanan will begin Nov. 7th as the Director of Financial Aid
- b. Misc. Job postings
- c. Reminder Open Enrollment for State Health Plan ends October 28, 2022
- d. Reminder to sign up for the Christmas Lunch on Thursday, December 15, 2022
- e. Upcoming joint retirement celebration to honor Dr. Watts, Lisa Byrd and Sharon Tipton scheduled for Thursday, December 8, 2022

8. Technology Updates

- a. IT working on a book store project and the renovation in Cedar Administration Building.
- b. Currently working on: Destiny One project, Advansys, Ethos, Self-Service, and Informer 5
- c. LYNX security project for cosmetology, Ford Miller Building and Childcare
- d. Thanks to Sharon Silver for leading the way on Destiny One and Advansys!

9. Industry Updates - Eddie Shuford

- a. Completed leadership academy with Westrock

10. General College Updates

- a. Campus Christmas Decorating on Wednesday, November 16, 2022 at 10am in Lobby - Building 11
- b. Christmas Parade - Sunday, November 20, 2022. Looking for volunteers to ride on the float and walk in the parade.
- c. Tree Lighting at Universal on Thursday, December 1, 2022 at 5:30. This will be open to the community.

Meeting dismissed at 2:38pm