

McDOWELL TECHNICAL COMMUNITY COLLEGE
54 COLLEGE DRIVE
MARION NC 28752

TIME SHEET

MONTH _____ YEAR _____ CONTRACT# _____

INSTRUCTOR/EMPLOYEE NAME _____

| WEEK | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | Total Hrs |
|----------------------|--------|---------|-----------|----------|--------|----------|--------|-----------|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| Total Hrs. for Month | | | | | | | | |

Instructor/Employee Signature

Social Security Number

Dean of Curriculum

Associate VP of Workforce Development/Continuing Education

Vice President for Finance & Administration

Coordinator

| |
|----------------------------------|
| FOR OFFICE USE ONLY |
| CODE: _____ |
| RATE OF PAY: _____ |
| CONTRACTUAL AGREEMENT/PAYROLL |
| Pay from: CU or CE |