

Meeting Minutes

The McDowell Tech President's Council met in WHS Room 113 on Tuesday, August 23, 2022 at 2:00pm

Members Present: Aprille Bailey, Dr. Bo Bennett, Stacy Buff, Dr. Billy Cline, Dr. Penny Cross, Valerie Dobson, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Brandon Hensley, Elmer Macopson, Dr. Brian Merritt, Andy Morgan, Julie Padgett, Rachel Pearson, Eddie Shuford, Dr. Beverly Watts, Breanna Wilson

1. Discussion Items:

a. NEW WEBSITE:

i. **Launch Date:** The new website will launch the week of Labor Day. If you owe updated information/text for the new site, please send it to Abigail ASAP. The exact date will be announced after a final meeting takes place with Formation Brand & PR next Wednesday, August 31.

ii. **Website Updates Post-Launch:** If you need updates to your respective webpages, send the text, PDFS, photos, instructions, etc. to website@go.mcdowelltech.edu. Bill Teale is remaining on staff part-time with MTCC and will make these changes for you. This new process will help maintain the quality of the new site long-term. Once launched, expect continuous improvements to the new design.

2. Fiscal & Facilities – VP Ryan Garrison

- a. Ryan Garrison reported on the 2022-23 Budget.
- b. MTCC staff received salary increases in the July payroll. Faculty salary increases will be received starting with the August payroll.
- c. Updates on projects taking place around campus:
 - i. New flooring is being installed in Room 104 in Dogwood Building 17
 - ii. Re-roofing sections of Azalea Building 4.
 - iii. Installing new flooring in the Ford Miller building
 - iv. New security cameras are scheduled to be installed in Willow Bldg 23 and the Ford Miller Building
 - v. The Child Care Center playground is scheduled to be renovated in the next few months.
- d. Business office renovation update is still on schedule. Work should begin in November/December.

3. Curriculum Programs Updates – Dean Valerie Dobson

- a. Self-Service Faculty Training makeup - Thursday @ 3pm via zoom
- b. Making classroom visits/rounds first 2 - 3 weeks of classes
- c. Scheduling one-on-one meetings with direct reports to dean/associate deans. d. [Administrator on call calendar](#) (Fridays). Will have one person on campus until 4:30pm every Friday.
- d. FTE for 2022SU is 124, up from 97 in 2021SU. Will complete ICR report to NCCCS by 8.24.22
- f. Contracts: Part-time and Overload contracts will go out by Labor Day

4. Workforce Development & Continuing Education – Associate VP Stacy Buff

- a. Apprenticeship Day on August 30th at 5:30pm. Inviting local businesses to come to campus to learn more about our programs and apprenticeships.
- b. New Apprenticeship Program at Marion Machine will take advantage of Expansion Funds.
- c. Construction Trades 7 Students, Residential Electricity 14, Plumbing 7, HVAC Intro to Refrigeration 10, Mechatronics 1, BLET 14, Paramedic Evening 6, Paramedic Day 8, Anatomy and Physiology 12, EMT 14, and many more starting or have already started in healthcare, cosmo, esthetics, etc. **Thank you to all the faculty who have worked to build con ed classes within their programs. And I can't thank the Con Ed Staff enough, they have worked overtime on processing classes, building classes, taking care of students, etc.**
- d. Summer FTE on a pre-run ICR for 2022 is at 81. This is up from 61 in Summer of 2021 and up from 31 in Summer 2020. We are still working on closing out classes so this number will probably grow.
- e. Touch a Truck was a huge success, thank you to all our partners and thank you to Cortney Snyder, Chris Saxton, Jamie Smith, Madison Harris, Eugene, Ronald Morgan, and Eric Rodriguez for being there. Also big thank you to the maintenance staff and Michael Lavender for helping get everything ready.
- f. A lot of new students in CCR (Adult High School and High School Equivalency and Basic Skills) Penny and her staff have really pushed to build their programs and it is showing. Have also started new digital literacy classes, new workforce readiness class with Freedom Life Ministries (they have run three of these already).
- g. Starting a new customized industry project soon with Baxter.

5. Student Services and/or Student Success – Dean Beverly Watts

- a. Welcome Week, 8/15 - 19, went very well. Several classes/students came to get extra help with Open LMS/Gmail (including Cont. Ed students in parallel courses).
- b. Title III External Evaluator will be on campus on Sept. 6
- c. New Student Orientation was well attended (96 face-to-face). Great comments/evaluations. Thank you to all the faculty who participated in orientation.
- d. Faculty are signing up to serve as tutors in the ARC once again (face-to-face). e. We had 131 graduates for the summer semester. We were able to include FFNC students which helped our numbers.

6. SGA Update – Myra Morgan

- a. Planning to place TV/monitors in each building. Each TV will run the same ads and same announcements.
- b. Club Day-several students expressed interest in running for SGA office or work for SGA
- c. Planning for Fall Festival, October 20 with a Wizard of Oz which will include pumpkin decorating.

7. MTCC Foundation Updates – Madalyn Gaito

- a. The MTCC Foundation Board met on August 17th. Two new members joined the Board - Sarah Washburn and Linda Hamrick. Both are graduates of MTCC.
- b. Celebrated a \$15,000 donation from Snyder Paper Company with three classrooms dedicated to: Chip & Penny Cross, Gene & Virginia Cross, and Frank & Wilma Daniels c. Dr. Merritt and Madalyn Gaito met with Elizabeth Long on August 5 to finalize an endowed

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scholarship (\$20,000) in memory of her brother who was an MTCC Graduate and former SGA president. The scholarship is named the Freddie Jack Whitener Endowed Scholarship.

d. The Foundation Board voted to approve funding for the Mini Grant proposal submitted by Penny Wacaster. The grant request was for \$1000 for the CCR Student Barrier Reduction Project. This will assist students with childcare and transportation needs. The funding source is a portion of the calculated spendable income from the MTCC Foundation Endowment Fund. A second funding cycle will take place in November.

e. The Library recently received a Bright Ideas grant from SLNC Grant for \$14,000. Funds will go towards purchasing 16 laptops, 10 laptop cases, as well as a charging cart. Laptops will be "loaned" to enrolled students who need a device to take online classes and complete coursework. These items will be housed in the MTCC Academic Resource Center (Library) and will be administered by the Library staff.

8. Personnel – Breanna Wilson

- a. Jessica Huskins - New HIT Faculty
- b. Advertising for Biology faculty
- c. Advertising for Assistant Registrar
- d. Intent letters/contracts will go out after the September 15th meeting of the Board of Trustees.

9. Technology – Elmer Macopson

- a. Special thanks to Sharon Silver for her work on AdvanSys.
- b. Self Service and Ethos are up and running; still working through issues with AWS
- c. As part of the updated security plan radios have been updated and will be re-issued next week.
- d. The new projector screen in the auditorium has been installed, the new projector is in place and the wrong lens was sent from the manufacturer. Working to get the new lens in and installed.
- e. In the process of updating desk phones and replacing classroom projectors with large screen TV's.

10. General College Updates

- a. Dr. Merritt has a number of legislative meetings set up for campus visits in the coming weeks. These will be less formal than some of the previous ones we've held over the past year. We will eat breakfast or lunch in the Cafe and then walk around to see campus and possibly some photo opportunities. We will alert the PC when this is happening.
- b. Representatives from the GoldenLEAF Foundation will visit MTCC this Thursday, August 25.

Meeting adjourned at 3:10pm