

BP 1.28 Telework

Legal Authority *NCGS 66-58.1; NCGS 66-311*

Approvals *09/09/2021*
Revision

Policy

It is the policy of McDowell Technical Community College that an employee's central workplace is a college location that is owned and operated by the College or a site that is the assigned place of work or primary workstation.

Telework is a cooperative arrangement, based on the needs of the College, each employee's department, and role, that allows employees to work at alternate work locations for all or part of their workweek. The College may also require employees to telework, as needed, as a condition of employment. Telework duties are to be approved by the President or his/her designee.

Telework is not an entitlement, is not a College-wide benefit, and may be discontinued at any time at the sole discretion of the College President. As a matter of practice, telework shall be used only in circumstances that are unusual, urgent, emergency, or unique, based on the totality of the circumstances.