

## **MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING**

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, September 10, 2020 at 4:00p.m in the Universal Advanced Manufacturing Bldg. conference room. Those attending via conference call used phone number 828-652-0656.

**Members Present:** Robert Ayers, Bill Bach (via conference call), Gwen Conley, Susan English, Mark Garrett, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, and Jim Washburn.

**Others present:** Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Dr. Beverly Watts, Stacy Buff, Dr. Mike Taylor and Dr. Myra Johnson (Executive Leadership Associates)

**Media:** None

**Call to Order** – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

**Prayer:** Don Ramsey

**N.C.G.S. §138A-15(e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts of interest were noted.

**Closed Session § 143-318.11 (a) (1) (6) – President Search**

Randy Hollifield moved that the Trustees of McDowell Technical Community College go into closed session pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications and conditions of initial employment of a public officer. Don Ramey seconded the motion. A vote was taken and the meeting moved in to Closed Session.

**Open Session**

Jim Washburn moved to approve October 12, 13, and 14, 2020 as the interview dates and campus visits for the candidates for President. Bill Bach seconded the motion which was approved by unanimous consent.

Kay Medford moved to have Mr. Stroud announce the three finalists to the College and publicly on September 24, 2020. Gwen Conley seconded the motion, which was approved by unanimous consent.

**Approval of Minutes** – Chairperson

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting on August 13, 2020. Randy Hollifield made a motion to approve the minutes. Mark Garrett seconded the motion, vote was taken and the minutes were approved.

**Financial Report**

- Interim Pres. Garrison presented the county detail budget for the month ending August 31, 2020. (handout) Ray McKesson made a motion to accept the financial report. Robert Ayers seconded it, a vote was taken and the motion passed.
- Interim Pres. Garrison presented the State Budget 2-1/Budget Resolution. Robert Ayers made a motion to approve; Jim Washburn seconded the motion, a vote was taken and the motion passed.

#### **Building and Grounds Committee Report** – Don Ramsey/Ryan Garrison

- Mr. Ramsey asked Ryan Garrison to provide an update on construction on the Cosmetology Building. Mr. Garrison informed the Trustees that the flooring had to be re-done in the building and they were expecting to receive the Certificate of Occupancy by September 14, 2020.
- Campus upgrades taking place in the common areas; including new plants and bushes and paint on entry walls.
- FEMA roofing project on Building 4 was not approved. The plan to complete a new roof is planned with half of the building being completed this year and half next year.

#### **Personnel Committee Report – Chairperson**

No report

#### **Foundation Report – Nancy Hunter**

The annual audit of the MTCC Foundation was completed and there were no issues.

#### **President’s Report – Ryan Garrison, Interim President**

- **Quality Enhancement Plan Update – Dr. Watts**  
Trustees received copies of the August QEP newsletter. Dr. Watts shared the plan to disseminate QEP information on campus and to all faculty, staff and students. Everything is in place and ready for the SACS COC visit in September 22-24.
- **BP 1.26 Gramm-Leach-Bliley Act- 2nd<sup>t</sup> Reading – Ladelle Harmon**  
Mark Garrett made the motion to approve BP 1.26 Gramm-Leach-Bliley Act pending proof of indemnification and cyber security measures. Robert Ayers seconded the motion. A vote was taken and the motion passed.
- **BP 2.18 Sex Discrimination & Harassment Policy - 1st reading**  
Trustees received the policy in their packets for review. The policy will be voted on during the October board meeting.
- **Golden Leaf Grant**  
Mr. Garrison informed the trustees that Stacy Buff and Madalyn Gaito are working on a grant to submit to the Golden Leaf Foundation. If awarded, this grant would provide funds to renovate a building in Old Fort, NC to be the site for a MTCC Continuing Education and Workforce Development Center. Dogwood Health Trust is paying to hire a professional grant writer to help complete the Letter of Inquiry which is due October 22, 2020. If the Golden Leaf Board likes the idea they will allow us to submit a full grant proposal in February.

- **Foothills Nursing Consortium**  
Ryan Garrison and Dr. Cross have been in discussions with representatives from Isothermal CC and Cleveland CC. Cleveland has initiated the process to dissolve the Foothills Nursing Consortium.
- **Housing Initiative**  
A meeting of all partner organizations is scheduled for September 17. The land exchange between MTCC and the County is in process.

### **Chairman's Report – Gary Stroud**

- **Presidential Search**  
Each candidate will be on campus for a day-long visit which will include a campus tour, lunch with staff who are direct reports, meet the candidate forum that will be open to public as well as faculty/staff/students, and an interview with the Board of Trustees.
- **MTCC BOT meeting change**  
Don Ramsey made the motion to move the October meeting of the MTCC Board of Trustees from October 8<sup>th</sup> to Thursday, October 15, 2020. Kay Medford seconded the motion. A vote was taken and the motion passed.

### **Adjournment**

There being no further business Don Ramsey moved the meeting be adjourned. Jim Washburn seconded the motion and the meeting adjourned with unanimous consent.

The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, October 15, 2020 at 6:00pm in the conference room of the Universal Advanced Manufacturing Building. Meal will be provided at 5:30pm

Respectfully submitted,

Interim President Ryan Garrison  
Secretary to the Board