

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, August 13, 2020 at 6:00p.m in the Universal Advanced Manufacturing Bldg. conference room. Those attending via conference call used phone number 828-652-0656.

Members Present: Robert Ayers, Bill Bach, Gwen Conley, Susan English, Mark Garrett, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, Jim Washburn

Others present: Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Neil Gurney (Gateway Wellness Foundation), Chuck Abernathy (McDowell Economic Development Assoc), Dr. Mike Taylor and Dr. Myra Johnson (Executive Leadership Associates)

Attending via Conference Call: None

Media: None

Call to Order – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

Prayer: Don Ramsey

Oath of Office for New Trustees:

The following board members took their oath of office: Mark Garrett, new appointee by the McDowell County Commissioners, Ray McKesson, re-appointed by the Governor's office; Gwen Conley, re-appointed by the McDowell County Board of Education.

Ethics Statement: Chairperson

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts of interest were noted.

Approval of Minutes – Chairperson

Chair Stroud called for approval of the minutes from the regularly scheduled meeting on June 11, 2020.

Robert Ayers made a motion to approve the minutes. Randy Hollifield seconded the motion, vote was taken and the minutes were approved.

Organization of the Board for 2020-21 – Chairperson

Election of Officers

Chair Stroud called for the nomination of new officers. Ray McKesson made the motion to elect Gary Stroud as Chairperson. Don Ramsey seconded the nomination. There being no other nominees, a vote was taken and Gary Stroud was elected Chairperson by unanimous vote. Don Ramsey made the motion to elect Nancy Hunter as Vice-Chairperson. Kay Medford seconded the motion. There being no other nominees a vote was taken and Nancy Hunter was elected Vice-Chairperson by unanimous vote. Kay

Medford nominated Ryan Garrison to serve as Secretary to the Board while he is serving as Interim President. Don Ramsey seconded the motion. A vote was taken and Mr. Garrison was approved as Secretary to the Board.

Election of Executive Committee - The Executive Committee is composed of the Chairperson, immediate past Chairperson, Vice Chairperson, and two Trustees elected by the Board. If the past chairperson is not on the Board a third trustee will be elected to serve as a committee member.

Mr. Stroud called for volunteers/nominations to the Executive Committee. Gwen Conley made the motion that Kay Medford, Randy Hollifield and Ray McKesson serve a second term as members of the Executive Committee. These three trustees agreed to serve, a vote was taken and the nominees were elected to serve on the Executive Committee. The Executive Committee will consist of: Gary Stroud, Nancy Hunter, Ray McKesson, Randy Hollifield and Kay Medford.

Financial Report – VP of Administration and Finance

- VP Garrison presented the county detail budget for the month ended July 31st, 2020. (handout) Don Ramsey made a motion to accept the financial report. Ray McKesson seconded it, a vote was taken and the reported was approved.

Building and Grounds Committee Report – Don Ramsey

- Mr. Ramsey reported that members of the Board had toured the Cosmetic Arts Building prior to the meeting. Mr. Stroud shared that a ribbon cutting/open house would be scheduled prior to the spring semester.

Personnel Committee Report – Chairperson

No report

Foundation Report – Nancy Hunter

No report

President's Report – Ryan Garrison, Interim President

- **Gateway Housing Initiative**(handout)– Neil Gurney, Gateway Wellness Foundation
Mr. Gurney described the plan for a partnership between the County, the City of Marion, Gateway and the Housing Assistance Corporation to build approximately 160 workforce housing units on 12-14 acres of land north east of College drive, between the MTCC main campus and the Universal Advanced Manufacturing Building. The identified land is mostly county-owned, with four acres belonging to MTCC. The project cannot move forward without clarity on whether or not MTCC will allocate the four acres to be used for this project. After discussion the trustees asked that Mr. Garrison contact Ashley Wooten, County Manager, to develop a Memorandum of Understanding between the County and MTCC, allocating a similar section of land for college use. Once approved the MOU will go to the NC Community College State Board for approval.

- **President's Search** – Dr. Mike Taylor and Dr. Myra Johnson
 Dr. Taylor reported to the Trustees that 37 applications have been received as of August 13, 2020. The application deadline is August 27.
 Dr. Johnson reminded the board that all six of the ELA partners, retired community college presidents, review each application and are involved in the process of finalizing the list of candidates submitted to the Board. She asked Trustees to review presidential search information, located on the MTCC website, prior to interviewing the recommended candidates. Dr. Taylor reviewed the search timeline:
 - September 1 – MTCC trustees will receive 8-12 applicant packets for consideration.
 - September 10 – Search firm partners will meet with the MTCC BOT to review applications and reduce the number for final consideration to three (or possibly four) candidates.
 - September 11 - Names of final candidates will be sent to the State Board for vetting. The search firm will check more references and other sources on each candidate.
 - Candidates will be contacted to schedule interviews.
 - October 12, 13, 14 – On campus interviews. Each candidate will be on campus for most of the day; interviewing with various groups and participating in large group forums. Trustees asked to attend a forum session if possible to observe interaction with faculty, staff and students.
 - October 15 - MTCC BOT October meeting rescheduled to the 15th when BOT could make final decision.
 - November 19-20 - State Board approval of new MTCC president
- **SACS COC Update** – Ladelle Harmon
 Mr. Harmon provided Trustees with an update on the SACS COC accreditation process. The document was submitted in March, reviewed by SACS committee and returned this summer. MTCC was found non-compliant in 13 areas. These areas have been addressed and will be reviewed with the SACS COC committee during the virtual visit scheduled for September 22-24, 2020. The SACS COC Team has asked to meet with three trustees and Mr. Harmon asked Gary Stroud, Kay Medford and Ray McKesson to represent the Trustees.
 Trustees were provided with copies of the 5 year Quality Enhancement Plan for their review. Dr. Beverly Watts will attend the Board meeting on Sept. 10, 2020 to discuss this document.
- **BP 1.26 Gramm-Leach-Bliley Act - 1st Reading** – Ladelle Harmon
 Trustees received copies of the policy to review. This policy is known as the Financial Modernization **Act** of 1999. It is a United States federal law that requires financial institutions to explain how they share and protect their customers' private information. Recently the NC Community College System has asked all community college's to develop a policy addressing this Act.
 A vote will be taken on the policy at the meeting scheduled for September 10, 2020.
- **School Opening** – Dr. Penny Cross

The Fall Semester 2020 plan has been updated on the MTCC website and the College will be following Plan A. Many classes are either online or hybrid and all classes have an LMS component that will allow them to go online if necessary. Student headcount is 1083 as of 8.13.2020. This is compared to a headcount of 1125 for fall 2019. Dr. Cross praised faculty and staff for working hard to recruit and register students for this semester. Classes begin Monday, August 17.

Board Chair Report – Mr. Gary Stroud

No report

Closed Session - § 143-318.11 (a) (1) (6)

No Closed Session

Other

Announcements

NCACCT Virtual Leadership Seminar – Friday, August 28

Adjournment

There being no further business, Don Ramsey moved the meeting be adjourned. Randy Hollifield seconded the motion, a vote was taken and the meeting adjourned at 7:37pm.

The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, September 10 at 6:00 p.m. in the conference room of the Universal Advanced Manufacturing Bldg. Meal will be provided at 5:30 p.m.

The meeting time for September 10 has been changed to 4pm to provide time for ELA to provide information on candidates selected to be considered for in person interviews in the search for a new president. The meeting will take place in the conference room of the Universal Advanced Manufacturing Bldg.

Respectfully submitted,

Interim President Ryan Garrison
Secretary to the Board