

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, August 10, 2017, at 6:00p.m in Dogwood building boardroom. Meal was provided at 5:30 p.m.

Members Present: Gwen Conley, Nancy Hunter, Joe Kaylor, Kay Medford, David Patneau, Don Ramsey, Gary Stroud, Jim Washburn, Darren Waugh

Members Absent: Greg Barksdale, Boyd Phillips, David Walker

Others present: Administrators/Staff: Dr. John Gossett, Dr. Penny Cross, Michael Lavender, Madalyn Gaito.

Media: None.

Call to Order – Chairperson

Chairperson Waugh welcomed the board members and called the meeting to order.

Prayer: Mr. Ramsey

Oath of Office for New Trustees:

The following new and re-appointed board members took their oath of office: Ms. Kay Medford, new appointee by the McDowell County Board of Education; Mr. Gary Stroud, new appointee by the Governor's office; Mr. Jim Washburn, re-appointed by the McDowell County Commissioners.

Ethics Statement: Chairperson

Chairperson Waugh read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

Approval of Minutes – Chairperson

Chairperson Waugh called for approval of the board minutes. David Patneau made a motion to approve the minutes. Mr. Ramsey seconded and the minutes passed as corrected.

Organization of the Board for 2017-18 – Chairperson

Chairperson Waugh called for the nomination of new officers. Mr. Ramsey nominated Mr. Darren Waugh as chair. Mr. Patneau seconded the motion. There being no other nominees Ms. Hunter moved to accept Mr. Waugh's nomination by acclamation. Mr. Ramsey seconded the motion and **Mr. Waugh was elected as chair.** Mr. Ramsey nominated Boyd Phillips as vice-chair. Mr. Waugh seconded the nomination. There being no other nominees Mr. Waugh moved to accept Mr. Phillips' nomination by acclamation. Mr. Stroud seconded the motion and **Mr. Phillips was elected as vice-chair.** Mr. Waugh nominated Dr. Gossett as secretary. Ms. Conley seconded the motion. There being no other nominees Mr. Waugh moved to accept Dr. Gossett's nomination by acclamation. Ms. Hunter seconded the motion and **Dr. Gossett**

was elected secretary. The Executive Committee will be elected at the September meeting.

Mr. Waugh thanked the board for their support and asked each trustee to email their committee choice(s) to Madalyn Gaito before the September board meeting.

Financial Report – VP of Administration and Finance

Dr. Gossett presented the county detail budget for the month ended July 31st, 2017. (handout) Dr. Gossett informed the board that he and Mr. Garrison would be receiving the state budget on August 18. Mr. Washburn made a motion to accept the financial report. Ms. Medford seconded it and it passed.

Building and Grounds Committee Report – Chairperson

No report.

Personnel Committee Report – Chairperson

No report

Foundation Report – Chairperson

Dr. Gossett informed the Board that the Foundation met in August. Danny Hampton from Freedom Life Ministries is working with the Foundation on marketing; sharing ideas and information. David Patneau suggested the use of student success stories as publicity for MTCC. Ms. Hunter provided specifics in regards to the amount of grant money received over the past year: a total of \$1,014,000.00 has been received (on top of and since the grants from UAMC). This includes \$395,000.00 of STEM specific grants from NCCCS, Golden Leaf, Bank of America, ARC and HAAS and \$619,000.00 for Allied Health from ARC, Canon, KBR and McDowell Foundation.

President's Report – Dr. Gossett

Staffing Update

Dr. Gossett shared the following information:

Retirements: Donna Short, Dir.of Student Enrichment Center, Disability Services, Veterans

Dean Kanipe, Dir. Of Small Business and Industry Development Center
Sharon Smith, Director of Library Services to retire September 1

Job Changes: Wingate Cain, Director of Student Enrichment Center

Julie Padgett, Director of Enrollment Management

Frank Silver, Director of Small Business and Industry Development Center

Howard Jamison, full time faculty in Evening Cosmetology program

Shanna Gorecki, HRD instructor

An'Quinette Hodges, former Assistant to Financial Aid, has accepted a position at Isothermal CC which is much closer to her home.

Resolution Approval

Dr. Gossett read a resolution created to honor Sharon Smith and her 45 year career as Director of Library Services at MTCC. Mr. Washburn made a motion to approve the Resolution. David Patneau seconded the motion and it passed. The signed Resolution will be presented to Ms. Smith on August 31.

Bond Referendum Update

Dr. Gossett reported that some bond money has been used for the Vickie Hogan Sim Lab. This space is nearing completion with classes meeting there in early fall. A dedication event will be held later in the fall. The next phase of spending is moving through the process in State Construction. The administration has met with the architect to discuss building locations. They also plan to meet with local barbers as well as faculty in cosmetology and esthetics to determine needs for these programs.

Annual Student Expense Review

Dr. Cross presented copies of Policy 4.6 Student Expenses. She explained a change in cost for student ID badges and an increase in the returned check fee. The ID badge fee will be \$5.00 per academic year and the returned check fee has been increased to \$30.00 for each check. Mr. Patneau made a motion to approve the changes. Ms. Hunter seconded the motion and it passed.

SGA Report

No report.

Chairman's Report – Chairperson

Mr. Waugh welcomed everyone back and thanked them for their board participation during their previous term. He thanked the group for allowing him to serve as chair for another year and shared that he is looking forward to the upcoming year. He suggested it would be nice to have a group photo taken in front of the new sign commemorating the 50th anniversary. He would like for the school to maximize the 50th celebration to advertise and encourage students to attend.

Other

Mr. Washburn commented on how nice the front entrance is looking.

Announcements

NCACCT Leadership Seminar August 23-25. Madalyn Gaito will file extension requests for those who need to complete the New Trustee Training but will not be able to attend the meeting in Wilmington.

Closed Session - §143-318.11 (a) (1) (6)

Adjournment

There being no further business, the meeting adjourned. **The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, September 14th, at 6:00 p.m. in Dogwood building boardroom. Meal will be provided at 5:30 p.m.**

Respectfully submitted,

John D. Gossett
Secretary to the Board