

## MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, April 20, 2017 at 6:00p.m in Dogwood building boardroom. Meal was provided at 5:30 p.m.

**Members Present:** Greg Barksdale, Gwen Conley, Haskell Davis, Eugene Holland, Nancy Hunter, Joseph Kaylor, David Patneau, Boyd Phillips, David Walker, Jim Washburn, Darren Waugh, and Chelsey Radford (SGA President)

**Others present:** Dr. John Gossett, Dr. Penny Cross, Michael Lavender, and Madalyn Gaito

**Guests:** Brooke Waycaster, Mackenzie Silver, Raymond Oykere-Forson, Nicole Smith, Dr. Beverly Watts

**Media:** None.

### **Call to Order** – Chairperson

Chairperson Waugh welcomed the board members and called the meeting to order.

**Prayer:** David Walker

### **Ethics Statement:** Chairperson

Chairperson Waugh read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

### **Approval of Minutes** – Chairperson

Chairperson Waugh called for approval of the board minutes. David Walker made a motion to approve the minutes. Boyd Phillips seconded and the minutes were approved.

### **Financial Report** – VP Garrison

- Boyd Phillips, Finance Committee Chair, presented the County detail budget and the State appropriation budget for the month ending March 31, 2017 (handout). Mr. Phillips acknowledged that the Finance Committee met and reviewed the budgets. David Walker made a motion to approve. Jim Washburn seconded the motion and it passed.

### **Building and Grounds Committee Report** – Chair Holland

- At Mr. Holland's request Dr. Gossett presented the Board with information on the progress on the Cosmetic Arts Building. On March 16 Dr. Gossett, Dr. Cross, Ryan Garrison and Dick Mauney heard presentations from the following architecture firms: MHAworks from Asheville; Labella from Charlotte; Novus from Asheville and Holland & Hamrick from Shelby. The group recommended Holland & Hamrick to the Board. **David Walker moved to accept Holland & Hamrick as the firm to design the Cosmetic Arts Building. Joe Kaylor seconded the motion and the motion passed.**

**Personnel Committee Report** – Chair Patneau  
Mr. Patneau requested a Closed Session

**Foundation Report** – Dr. Gossett

- The next Foundation Board meeting is scheduled for Tuesday, April 25 at Noon.

**President's Report** – Dr. Gossett

**SGA Report** – Chelsey Radford

Ms. Radford reported that Spring Fling was a huge success. SGA is now working on the Summer Splash event scheduled for this summer. The Blood Drive had a good turnout. Early College graduation is scheduled for May 12.

**New Staff Introduction**

Dr. Gossett introduced Brooke Waycaster as the Health Liaison/Practical Nurse Instructor. She began work on Monday, April 10.

**Social Media Guidelines and Procedures 1.22 – First Reading**

Trustees were presented with Policy 1.22 Social Media Guidelines and Procedures. The Board was asked to read and it will be discussed and voted on at the next Board meeting, May 11.

**Community College Video**

Trustees were shown the video, "We are NC Community Colleges." This video was shown at the inauguration of Dr. Jimmie Williamson and showcases the many educational programs offered at the 58 community colleges in North Carolina.

**PTK Presentation – Commit to Completion**

Students, Mackenzie Silver and Raymond Oykere-Forson shared with the Board the program they have implemented over the past year entitled Commit to Completion. This program encourages students to complete their classes, programs and degrees. Nicole Smith, faculty member and PTK advisor, shared statistics on the increase in students who have completed classes since the program began last year.

**Tree Identification Signs**

Dr. Beverly Watts showed the Board one example of the tree identification signs that will be placed on the local greenway. These signs were designed and created by students in the machining and welding programs.

**McDowell Fire, Rescue, and EMS College**

Eleven hundred people attended the weekend of classes March 17-19.

**Summary Report** – Dr. Gossett

Dr. Gossett gave a summary of his activities since the last Board meeting, including attending the inauguration of NCCCS President Dr. Jimmie Williamson, PTK induction and attending a meeting concerning plans for a Western NC School of Science and Math. The school will partner with local community colleges. He told the Board that Anne Miller, the Compliance Examiner from NCCCS is currently on campus. Her report should be finalized by early May. He shared copies of the McDowell Sun that included an article reporting that MTCC has been ranked number one in the state for having the highest student-course success rate among all 58 community colleges in the state. Shared that the Sim Lab bid opening is Tuesday, April 25.

#### **Upcoming Events** – Dr. Gossett

- Camp Opportunity – June 26-29
- 2017 Foundation Golf Tournament – Friday, May 5 at the Marion Lake Club.

#### **Chairman's Report** – Chairperson

Mr. Waugh explained the process for the Presidential evaluation conducted by the Board of Trustees and the Board evaluation. Both forms were in the Board packets and each member received an addressed, stamped envelope and asked to return completed forms to Madalyn Gaito by Friday, April 28, 2017. The results will be viewed by Mr. Waugh and Mr. Patneade and compiled by Madalyn Gaito before being presented to the Board.

#### **Other**

#### **Announcements**

##### **Closed Session** - §143-318.11 (a)(1)(6)

David Walker made the motion to go into Closed Session pursuant to NC Gen. Stat §143-318.11 (a)(1)(6). Joe Kaylor seconded the motion and the motion passed. After discussion David Walker made a motion to go back in to Open Session. Jim Washburn seconded the motion and it was passed. After returning from Closed Session David Patneade made the motion to accept the list of full time employee contract renewals for 2017-18 academic year. David Walker seconded the motion and it was passed. David Patneade made a motion to not renew the contracts of Michael Grey Harris and Robert C. Schultz. Jim Washburn seconded the motion and it was passed.

#### **Adjournment**

There being no further business, Greg Barksdale moved that the meeting be adjourned. David Walker seconded the motion. The meeting was adjourned at 6:45pm.

**The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, May 11, at 6:00 p.m. in the boardroom of Dogwood Building. A meal will be provided at 5:30 p.m.**

Respectfully submitted,  
John D. Gossett

Secretary to the Board