

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, November 8, 2018 at 6:00p.m in Dogwood building boardroom. Meal was provided at 5:30 p.m.

Members Present: Gwen Conley, Susan English, Randy Hollifield, Nancy Hunter, Kay Medford, Boyd Phillips, Gary Stroud, Jim Washburn

Others present: Administrators/Staff: Dr. John Gossett, Dr. Penny Cross, Ryan Garrison, Dr. Beverly Watts, Ladelle Harmon, and Madalyn Gaito.

Media: None.

Call to Order – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

Prayer: Kay Medford

Ethics Statement: Chairperson

Chairperson Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

Approval of Minutes – Chairperson

Chairperson Stroud called for approval of the board minutes. Randy Hollifield made a motion to approve the minutes with correction. Nancy Hunter seconded the motion and the minutes were approved.

Financial Report – VP of Administration and Finance

Mr. Garrison presented the county detail budget and the State appropriation budget for the month ending October 31, 2018 (handout). Jim Washburn made a motion to accept the county detail budget and the State appropriation budget for the month ending October 31, 2018. Kay Medford seconded it, a vote was taken and the motion passed.

Building and Grounds Committee Report

- Dr. Gossett updated the trustees on the progress of the Cosmetic Arts Building. Plans have been submitted to the state construction office and they are in communication with Holland and Hamrick. Hope to have opening bids in February/March.
- Dr. Gossett presented the board with a road change proposal from the MTCC Security Committee. In seeking to alleviate congestion associated with MEC carpool the committee suggested making a section of the main road into campus one way. After extensive discussion the suggestion was tabled and Dr. Gossett assured the trustees he would take their suggestions back to the committee for further investigation into a viable solution.

Personnel Committee Report – Chair

No report.

Foundation Report

No report

President's Report – Dr. Gossett

New & Updated Policies – Director of Institutional Effectiveness

Mr. Ladelle Harmon reminded trustees of the two new policies and one revised policy they had read and discussed during the meeting in October.

BP 1.7 – Public Announcements and Media Relations (handout) – new policy

BP 2.11 – Cancellation of Classes Due to Adverse Weather (handout) – revised policy.

BP4.20 – Excused Absence for Military Service (handout) – new policy

Boyd Phillips moved that all three policies be approved. Randy Hollifield seconded the motion, a vote was taken and the motion passed.

Potential Curriculum Programs – VP for Learning and Student Development

VP Cross presented trustees with information on three curriculum programs under consideration: Cyber Crime Technology A55210, Applied Engineering Technology A40130 and Mechatronics Engineering Technology A40350 (handout). Kay Medford made the motion that Dr. Cross and her staff move forward with research on implementing these programs. Nancy Hunter seconded the motion, a vote was taken and the motion passed.

Quality Enhancement Plan

Dr. Watts thanked the trustees for their participation in the survey process needed to develop a topic for the 2021 QEP. After reviewing data from performance measures, input from the faculty/staff, Board of Trustees, Advisory Boards, over 400 students and the Workforce Pipeline, the faculty/staff chose a topic on Oct. 19, 2018. The topic chosen: Strengthening Orientation, Advising and Retention (SOAR) with recruitment. A steering committee is in place and meets for the first time on Friday, November 09, 2018. (handout)

SGA Report

No report.

Chairman's Report – Chairperson

Chair Stroud reminded trustees that there will be no formal meeting in the month of December.

Other

Announcements

Dr. Gossett invited the Trustees to the Faculty/Staff Christmas Brunch on Friday, December 14, 2018 at 10:00am in the Universal Building Conference room.

Closed Session - §143-318.11 (a)(1)(6)

Adjournment

There being no further business, Randy Hollifield moved that the meeting be adjourned Gwen Conley seconded the motion and the meeting was adjourned at 6:45.

The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, January 10, 2019 at 6:00 p.m. in Dogwood building boardroom. Meal will be provided at 5:30 p.m.

Respectfully submitted,
John D. Gossett
Secretary to the Board