

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, October 15, 2020 at 5:30p.m in the Universal Advanced Manufacturing Bldg. conference room.

Members Present: Robert Ayers, Bill Bach, Gwen Conley, Mark Garrett, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, and Jim Washburn.

Members Absent: Susan English,

Others present: Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Dr. Beverly Watts, Judy Melton, Dr. Mike Taylor and Dr. Myra Johnson (Executive Leadership Associates)

Media: None

Call to Order – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

Prayer: Don Ramsey

N.C.G.S. §138A-15(e): Ethics Act

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts of interest were noted.

Approval of Minutes – Chairperson

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting on September 10, 2020. Robert Ayers made a motion to approve the minutes. Kay Medford seconded the motion, vote was taken and the minutes were approved.

Financial Report

- Interim Pres. Garrison presented the county detail budget and the State appropriation budget for the month ending September 30, 2020. (handouts) Jim Washburn made a motion to accept the financial report. Ray McKesson seconded it, a vote was taken and the motion passed.

Building and Grounds Committee Report – Don Ramsey/Ryan Garrison

- Mr. Ramsey reported that the Building and Grounds Committee met with the Finance Committee to discuss capital needs projects for the next five years. The County Commissioners have requested to meet with the full Board to discuss capital needs and to develop a five year plan for funding those needs. The Committee asked that the November Board meeting be moved to an earlier hour so that the County Commissioners will be able to join the meeting.
Ray McKesson made the motion to move the time of the meeting scheduled for Thursday, November 12 from 5:30pm to 4:30pm. Nancy Hunter seconded the motion. A vote was take and the motion passed by unanimous approval.

Mr. Garrison will schedule a meeting with the Building & Grounds Committee, prior to the November 12th meeting, to set the priority for the projects.

Personnel Committee Report – Chairperson

Chair Medford stated that the committee will share a report during Closed Session.

Foundation Report – Nancy Hunter

No report.

President’s Report – Ryan Garrison, Interim President

- **BP 1.26 Gramm-Leach-Bliley Act Update** **Ladelle Harmon**
Mr. Harmon updated the trustees on the issue of proof of indemnification for BP 1.26 Gramm-Leach-Bliley Act that was passed at the meeting on September 10, 2020. It has been verified that:
 - McDowell Tech has cyber security measures in place
 - Professional liability (medical malpractice) is held by the Center for Rural Health Innovation
 - Athena Health, holder of electronic health record, has cyber security measures in place.

- **BP 2.18 Sex Discrimination & Harassment Policy – 2nd reading**
Mr. Harmon presented the board with the policy for the second reading. **Mr. Ayers made a motion to pass BP 2.18 Sex Discrimination & Harassment Policy. Mrs. Medford seconded the motion. A vote was taken and the motion passed by unanimous approval.**

- **Performance Measures** **Ladelle Harmon**
Trustees received a copy of the 2020 Performance Measures for Student Success in their packets. All NC community colleges are evaluated on seven different measures. MTCC reflected the following:
 - Four measures met or exceeded the excellence level (Credit Level Math and English, Curriculum Completion Rate, and Transfer Performance).
 - One measure was below excellence level, but above the college average (Licensure Pass Rate).
 - Two measures were below the college average, but above the baseline level (Basic Skills, First-Year Progression).
 - Ranked Number One in the state in Credit Level Math and English measures.
 - Overall, MTCC tied for 4th place in the state.

- **SACS COC Update** **Ladelle Harmon**
The SACS COC reaffirmation visit was held, virtually, on September 22-24, 2020. Mr. Harmon reported on the completion of the SACS COC visit and thanked the trustees for their support and participation in the process. At the exit meeting MTCC was found compliant on all 82 Standards and Core requirements, therefore no recommendations. The SACS COC Board of Trustees will meet in

June 2021 to vote to reaffirm our accreditation based on the report of the reaffirmation committee.

- **QEP Update** **Dr. Beverly Watts**
Dr. Watts thanked the Trustees for their support and participation in the QEP report to the SACS COC committee. The QEP committee is now at work to begin implementing the five year plan.
- **Student Enrollment** **Dr. Penny Cross**
Dr. Cross reported that student enrollment is currently at 1100. The enrollment for fall 2019 was 1178.
- **Foothills Nursing Consortium** **Mr. Garrison/Dr. Cross**
Mr. Garrison informed the Board that the Consortium had been officially dissolved between Isothermal CC, Cleveland CC and MTCC. Dr. Cross explained that we will be completing the three year contract in May 2023. Students will be enrolled in the MTCC ADN program beginning fall semester 2022.
Ray McKesson moved to approve the dissolution of the Foothills Nursing Consortium. Bill Bach seconded the motion. A vote was taken and the motion passed by unanimous approval.
- **Golden Leaf Grant – Old Fort Project** **Madalyn Gaito**
Madalyn Gaito reported on the project to develop the MTCC Workforce Education and Opportunity Center in Old Fort, NC. She and Stacy Buff, Dean of Con Ed and Workforce Development are working with grant writers to complete the Letter of Inquiry that will be submitted, by the McDowell County Manager, to the Golden Leaf Foundation. After hearing details of the plan **Randy Hollifield made the motion for the Board to acknowledge official support of the MTCC Workforce Education and Opportunity Center project in Old Fort, NC. Nancy Hunter seconded the motion. A vote was taken and the motion passed by unanimous approval.**

Chairman's Report – Gary Stroud

- Mr. Stroud reported to the Board that Ford Miller had just celebrated his 90th birthday. Mr. Miller is a strong supporter of MTCC and donated the building on Baldwin Ave which was renovated and houses the Ford Miller Employment and Training Center. **Nancy Hunter made the motion that the Trustees provide a resolution recognizing Mr. Miller's support of MTCC in honor of his birthday. Randy Hollifield seconded the motion. A vote was taken and the motion passed by unanimous approval.** Michael Lavender, Dir. of External Relations will write the resolution to be presented to Mr. Miller.
- **Presidential Search**
Ray McKesson moved that the Trustees of McDowell Technical Community College go into closed session pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications and conditions of initial employment of a public officer.

Kay Medford seconded the motion. A vote was taken and the meeting moved in to Closed Session.

Closed Session § 143-318.11 (a) (1) (6) – President Search

Open Session

In Open Session **Robert Ayers made the motion to approve the candidate selected, by the Trustees in Closed Session, to serve as the President of McDowell Technical Community College. The candidate will be submitted to the NC Community College State Board for approval at their board meeting on November 19 & 20, 2020. The contract will be for 3.5 years with a one year unilateral termination and will include a \$15,000.00 per year local supplement. The Executive Committee is authorized to finalize negotiations with the candidate. Bill Bach seconded the motion. A vote was taken and the motion passed by unanimous approval.**

Adjournment

There being no further business Don Ramsey moved the meeting be adjourned. The motion received a second and the meeting adjourned at 9:45pm.

The next regular meeting of the MTCC Board of Trustees is scheduled for **Thursday, November 12, 2020 at 4:30pm** in the conference room of the Universal Advanced Manufacturing Building. Meal will be provided at 5:30pm

Respectfully submitted,

Interim President Ryan Garrison
Secretary to the Board