

## MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, June 13, 2019 at 6:00p.m in Dogwood building boardroom. Meal was provided at 5:30 p.m.

**Members Present:** Gwen Conley, Susan English, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Gary Stroud, Jim Washburn, Darren Waugh

**Members Absent:** Greg Barksdale, Boyd Phillips, Don Ramsey

**Others present:** Administrators/Staff: Dr. John Gossett, Dr. Penny Cross, Ryan Garrison, Ladelle Harmon and Michael Lavender

**Media:** None.

Recognitions

- Recognition of Trustees Whose Terms Expire 6/30/19 – Chair Stroud and Dr. Gossett recognized Darren Waugh for his service to the board.

**Call to Order** – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

**Prayer:** Ms. Gwen Conley

**Ethics Statement:** Chairperson

Chairperson Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

**Approval of Minutes** – Chairperson

Chairperson Stroud called for approval of the board minutes. Darren Waugh made a motion to approve the minutes. Jim Washburn` seconded the motion and the minutes were approved.

**Financial Report** – VP of Administration and Finance

- Mr. Garrison presented the county detail budget and the State appropriation budget for the month ending May 31, 2019 (handout). Jim Washburn made a motion to accept the county detail budget and the State appropriation budget for the month ending May 31, 2019. Kay Medford seconded it, a vote was taken and the motion passed by unanimous vote.
- Authorization to Write Off Uncollectable Accounts – In adherence to established procedures for financial audit reporting, Mr. Garrison presented the 2019 Authorization to Write Off Uncollectable Accounts and requested approval by the board of trustees. The total amount for write offs for uncollectible accounts for 2019 if \$30, 838.98. These accounts have been turned in to the NC Dept. of Revenue for future collections. The Se-Off-Debt program with the NC Department of Revenue has collected \$31,828.52 from June 2018 to date. Ray McKesson made a motion to approve the request to write off uncollectable

accounts. Randy Hollifield seconded the motion. A vote was taken and the motion passed by unanimous vote.

### **Building and Grounds Committee Report**

It was reported that we are waiting on State Construction to return the contract for signatures and once that is complete we can break ground on the Cosmetic Arts Building.

### **Personnel Committee Report**

Chair Medford reported that the Personnel committee met prior to the board meeting to discuss Dr. Gossett's contract. The Personnel Committee will meet within the next two weeks; develop a proposal to be presented to the full board at a specially called meeting on June 27.

### **Foundation Report**

No Report

### **President's Report – Dr. Gossett**

1. Budge Update – Dr. Gossett informed the board on the latest from Raleigh about the state budget. The Senate and House are in negotiations but no real movement has been seen to date.
2. Faculty/Staff Evaluation Process – Dr. Gossett informed the board of the annual evaluation process. No action needed.
3. Campus Update – Dr. Gossett informed the board of the events, visitors and projects with which the staff have been involved this past month, to include:
  - a. Marketing for next year
  - b. Visits to Montgomery Community College to learn about a potential book vendor
  - c. EdNC and the Belk Endowment representatives on campus
  - d. Financial Aid Audit begins June 3 for three weeks
  - e. Bigfoot Festival planning
  - f. Community Colleges of Appalachia
  - g. Western Governors University on campus
  - h. Dogwood Trust
  - i. Ethan Allen Job Fair and support for employees leading up to job fair
  - j. Foothills Community Theatre
4. Plans for Next Two Months
  - a. Camp Opportunity for middle school students: June 17-20
  - b. MyFutureNC meeting (2 million North Carolinians to earn a post-secondary degree, diploma or certificate by 2030.

- c. President's Summer Meeting at Isothermal Community College
- d. STEM Camp for 8<sup>th</sup> graders – July 15-18

**Chairman's Report – Chair Stroud**

The compiled results for the Board of Trustees Self Evaluation were delivered and discussed. One evaluation was received on June 13. It will be added, the results tabulated and sent to trustees electronically.

**Announcements**

- No Meeting in July
- August 2, 2019 – Practical Nurse Pinning at East McDowell Middle; 6:00pm

**Closed Session** - §143-318.11 (a)(1)(6)

**Adjournment**

There being no further business, Darren Waugh moved that the meeting be adjourned Ray McKesson seconded the motion and the meeting was adjourned at 7:02pm.

**The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, August 8, 2019 at 6:00 p.m. in Dogwood Building Boardroom. Meal will be provided at 5:30 p.m.**

Respectfully submitted,  
John D. Gossett  
Secretary to the Board