

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, March 14, 2019 at 6:00p.m in Dogwood building boardroom. Meal was provided at 5:30 p.m.

Members Present: Gwen Conley, Susan English, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Boyd Phillips, Don Ramsey, Gary Stroud, Jim Washburn, Darren Waugh

Others present: Administrators/Staff: Dr. John Gossett, Dr. Penny Cross, Ryan Garrison, Ladelle Harmon, Madalyn Gaito and Michael Lavender

Media: None.

Call to Order – Chairperson

Chairperson Stroud welcomed the board members and called the meeting to order.

Prayer: Don Ramsey

Ethics Statement: Chairperson

Chairperson Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

Approval of Minutes – Chairperson

Chairperson Stroud called for approval of the board minutes. Randy Hollifield made a motion to approve the minutes. Darren Waugh seconded the motion and the minutes were approved.

Financial Report – VP of Administration and Finance

Mr. Garrison presented the county detail budget and the State appropriation budget for the month ending February 28, 2019 (handout). Boyd Phillips made a motion to accept the county detail budget and the State appropriation budget for the month ending February 28, 2019. Ray McKesson seconded it, a vote was taken and the motion passed.

Mr. Garrison presented the 2019-20 County Budget Request (handout). Boyd Phillips made a motion to accept the 2019-20 County Budget Request. Kay Medford seconded the motion and the motion passed.

Building and Grounds Committee Report

- Ryan Garrison updated the trustees on the progress of the Cosmetic Arts Building. The project is expected to go out to bids on March 15 with bid opening April 15 and groundbreaking sometime in early May.
- Randy Hollifield opened discussion on the upkeep of the designated natural area at the entrance to the campus. That area is under DOT regulations and MTCC

does not have authority to make any changes to the area. Mr. Hollifield made a motion directing Ryan Garrison to contact DOT concerning possible cleanup and landscaping of the front entrance area of campus. Don Ramsey seconded the motion, a vote was taken and the motion passed. Mr. Garrison will research the government regulations and setbacks that affect MTCC's ability to make changes to the landscape in that area.

Personnel Committee Report – Chair

Ms. Medford reported that the committee met prior to the board meeting, to discuss the personnel issue that was brought before the Board in closed session during the February meeting. At this time the committee has no new information to report on this situation.

Foundation Report

No report.

President's Report – Dr. Gossett

New & Updated Policies – Director of Institutional Effectiveness

- Mr. Ladelle Harmon presented the board with information on BP 1.24 Electronic Signature (handout). This policy is a result of the compliance review of Continuing Education. Electronic signatures are used when students register to attend a class in Continuing Education; therefore it is necessary to create a policy dealing with electronic signatures. This is the first reading of the policy.
- Mr. Harmon presented BP 1.23 Conflicts of Interest (handout). This policy defines conflict of interest as it relates to members of the Board of Trustees. This was the second reading of the policy. Don Ramsey moved the BP 1.23 Conflicts of Interest be accepted. Nancy Hunter seconded the motion and the motion passed.

Potential Curriculum Programs – VP of Learning & Student Services

- Dr. Cross presented information on the following potential new programs to begin in fall 2019(handout):
 - Air Conditioning, Heating and Refrigeration Technology (A35100) – seeking to begin in fall 2019. Ray McKesson made a motion to approve moving forward with fast tracking A35100 to begin fall semester 2019. Randy Hollifield seconded the motion. A vote was taken and the motion passed.
 - Advanced Medical Coding (D45530) – seeking to begin in fall 2019. Kay Medford made a motion to move forward with seeking state approval for this program. Nancy Hunter seconded the motion; a vote was taken and the motion passed.
- Dr. Cross presented information on the following curriculum programs under consideration (handout):
 - Emergency Medical Science (A45340)
 - Health and Fitness Science (A45630)

- Healthcare Management Technology (A25200)
- Human Services Technology (A45380)
- Gunsmithing (A30200)

Don Ramsey made the motion that Dr. Cross and her staff move forward with research on implementing these programs. Boyd Phillips seconded the motion, a vote was taken and the motion passed.

Fire, Rescue & EMS College

The 2019 Fire, Rescue & EMS College started on Thursday, March 14 and will continue to Sunday, March 17. Classes will be held at MTCC, McDowell High School and other area locations. Over 1000 students are registered to attend.

2020-25 Strategic Plan

The 2015-20 Strategic Plan was provided in the board packets. This is for review and trustees will be asked for input on the 2021-2026 Strategic Plan.

Campus Update

- Traveled to Raleigh on February 27 to meet with Rep. Josh Dobson and Senator Ralph Hise. Both men were very supportive and the meetings produced good discussions about the effects of management flex, equalization of FTE value for credit and noncredit classes, and RDS.
- Attended the NCACCP meeting on March 13 in Raleigh. Dr. Gossett and many other NC community college presidents had the opportunity to meet with numerous legislators. They are hopeful that legislation will be passed to clarify and simplify RDS for community college students.
- MTCC Student Services department is seeking ways to meet the needs of students who are dealing with lack of proper food/nutrition. They have established a Food Pantry and strategically placed baskets of healthy snacks in where students can get those when visiting student services and the business office.
- The compliance audit has been completed; looking forward to receiving a clean audit report.

SGA Report

No report.

Chairman's Report – Chairperson

Gary Stroud reminded the trustees that Dr. Gossett's contract is up for renewal this year and encouraged trustees to be ready to work together to continue the good work that is currently taking place. He is pleased with the passion and commitment that MTCC administration has for the college and the students and he recognizes that this is largely due to the leadership of Dr. Gossett.

Other

- Mr. Ramsey asked that Dr. Gossett and members of his administrative team participate in the upcoming NAACP pancake breakfast fundraiser, which benefits MTCC.
- Randy Hollifield asked if there was a way to find out how many MTCC graduates are working in McDowell County.

Announcements

- NCACCT Legislative/Leadership Seminar – April 3-5, 2019 in Raleigh
- NC Community College Legislative Day at the General Assembly – April 3, 2019

Closed Session - §143-318.11 (a)(1)(6)

Adjournment

There being no further business, Ramsey moved that the meeting be adjourned. Kay Medford seconded the motion and the meeting was adjourned at 7:02pm.

The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, April 11, 2019 at 6:00 p.m. in Dogwood building boardroom. Meal will be provided at 5:30 p.m.

Respectfully submitted,
John D. Gossett
Secretary to the Board