

## MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, June 14, 2018 at Noon in the Universal Advanced Manufacturing Building Conference Room.

**Members Present:** Gwen Conley, Ray McKesson, Kay Medford, David Patneaude, Boyd Phillips, Gary Stroud, Jim Washburn, Darren Waugh

**Members Absent:** Greg Barksdale, Nancy Hunter, David Walker, Don Ramsey

**Others present:** Administrators/Staff: Dr. John Gossett, Dr. Penny Cross, Ryan Garrison, Madalyn Gaito. **Media:** None.

**Welcome:** Dr. Gossett

### **Recognition Ceremony -**

Dr. Gossett recognized Trustees whose terms expire 6/30/18, **Mrs. Nancy Hunter, Mr. David Patneaude, and Mr. David Walker.** Dr. Gossett then recognized the service of **Mr. Joseph Kaylor** who resigned from the Board in April 2018 after serving 24 years.

### **Call to Order – Chairperson**

Chairperson Waugh welcomed the board members and called the meeting to order.

**Prayer:** Mr. Phillips

### **Oath of Office for New Trustees:**

Mr. Ray McKesson was sworn in as a new board member, appointed by the Governor to replace Mr. Joseph Kaylor. The oath of office was administered by Dr. Gossett.

### **Ethics Statement:** Chairperson

Chairperson Waugh read the Ethics Awareness & Conflict of Interest statement. No conflicts noted.

### **Approval of Minutes – Chairperson**

Chairperson Waugh called for approval of the board minutes. David Patneaude made a motion to accept and approve the minutes. Gary Stroud seconded and the minutes were approved.

### **Financial Report – VP of Administration and Finance**

Mr. Garrison presented the county detail budget and the State appropriation budget for the month ending May 31, 2018 (handout). Boyd Phillips made a motion to accept the county detail budget and the State appropriation budget for the month ending May 31, 2018. Kay Medford seconded it and it passed.

**Authorization to Write off Uncollectible Accounts** (handout) – VP Garrison

In adhering to established procedures for financial audit reporting, Mr. Garrison presented the 2018 Authorization to Write-Off Uncollectible accounts and requested approval by the board of trustees. The total amount for Write-Offs for Uncollectible accounts for 2017 is \$42,333.84. These accounts have been turned in to the NC Dept. of Revenue for future collections. The set-off-debt program with the NC Dept of Revenue has collected \$34,766.99 from July 2017 to date. These collections are from state refunds and revert back to the state. Mr. Walker made a motion to approve the request. Mr. Patneau moved to accept the report. Mr. Washburn seconded the motion and the motion passed.

**Building and Grounds Committee Report** – Chair

Ryan Garrison updated the group on the progress on the Cosmetic Arts Building. Dr. Cross and members of Cosmetology and Esthetics have been meeting with the architect and are currently in the design phase. The plans will then be sent to State Construction.

**Personnel Committee Report** – Chair Patneau

Chair Patneau requested a closed session pursuant to § 143-318.11 (a) (1) (6)

**Foundation Report** – Nancy Hunter

No Report

**President's Report** – Dr. Gossett

**Policy 4.6 – Dr. Cross**

This was the second reading of Policy 4.6 – Student Expenses. Gary Stroud made the motion to approve the policy. Gwen Conley seconded the motion and the motion passed.

**State Budget Update – Dr. Gossett**

The legislature is still in session and the budget has not been finalized.

**Chairman's Report** – Chairperson

Mr. Waugh expressed his thanks to all board members for their service over the past year. He encouraged members to promote MTCC in the community and to continue to strive to support and educate the students in the community.

**Other**

**Announcements**

- No meeting in July
- August 2, 2018 – Practical Nurse Pinning at East McDowell Middle School, 6:00pm

- August 3, 2018 – Trustee Training at Foothills Higher Education Center, 218 S. Sterling St. Morganton; 10:00am to 2:00pm (more details to follow)
- September 5 -7, 2018 – NCACCT Legislative/Leadership Seminar, Asheville, NC

**Closed Session** - §143-318.11 (a) (1) (6)

Kay Medford moved to go into Closed Session. Gwen Conley seconded the motion and the meeting moved into Closed Session. Contract renewals were discussed.

Ray McKesson moved to go back into regular session. David Patneau seconded the motion and the meeting moved into open session. Boyd Phillips made the motion to accept the recommendations of non-renewal of contract and reduction in force. Jim Washburn seconded the motion and the motion passed.

**Adjournment**

There being no further business, Gwen Conley moved that the meeting be adjourned. Kay Medford seconded the motion. The meeting was adjourned at 1:30pm.

**The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, August 9, 2018 at 6:00pm in the boardroom, Dogwood building. Meal will be provided at 5:30 p.m.**

Respectfully submitted,  
John D. Gossett  
Secretary to the Board