



## Board of Trustees Minutes

The McDowell Technical Community College Board of Trustees met on Thursday, March 10, 2022 at 6:00pm in the Universal Advanced Manufacturing Bldg. Boardroom.

**Members in Attendance:** Robert Ayers, Bill Bach, Gwen Conley, Susan English, Mark Garrett, Randy Hollifield, Nancy Hunter, William Kehler, Ray McKesson, Kay Medford, Gary Stroud

**Members Absent:** Donald Ramsey

**Others Present:** Stacy Buff, Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Judy Melton, Dr. Brian Merritt, Dr. Beverly Watts

**Call to Order:** Board Chair, Gary Stroud called the meeting to order at 6:00pm  
Prayer: Kay Medford

### **N.C.G.S. § 138A-15 (e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted.

### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on February 10, 2022.

Motion: Randy Hollifield moved to approve the minutes dated February 10, 2022

Second: Will Kehler

Vote: Passed

Chair Stroud called for a motion to change the agenda, moving the Building & Grounds Committee report ahead of the Finance Committee Report.

*Motion: Ray McKesson made the motion to move the Building & Grounds Committee ahead of the Finance Committee Report.*

*Second: Robert Ayers*

*Vote: Passed*

### **New Business**

#### 1. Building & Grounds Committee Report

Dr. Merritt presented a report from the Committee meeting held at 5pm on 3.10.22 to discuss the working draft of the Facilities Master Plan (handout provided). The Board was given details of the development of the Plan. The draft

has been shared with McDowell County Manager, Ashely Wooten and will be provided to the McDowell County Commissioners.

2. Financial Committee Report Chair McKesson
  - a. County and State Budget Reports (handouts included in packet)  
*Motion: The Finance Committee recommended the approval of the County and State Budget reports dated 2.28.22.*  
*Vote: Passed*
  - b. County Budget Request (handout included in packet) VP Garrison presented the 2022-23 Operating Budget Request.  
*Motion: Ray McKesson made the motion to submit the 2022-23 Operating Budget Request to the McDowell County Commissioners.*  
*Second: Robert Ayers*  
*Vote: Passed*  
Chair McKesson concluded his report by commending VP Garrison and his staff for their work on the budget.
3. Personnel Committee Report Chair Medford

Ms. Medford requested that the meeting go into Closed Session at the end of the Agenda items.
4. Foundation Report Nancy Hunter

Mrs. Hunter reported on the MTCC Foundation meeting held on February 16. The Foundation Board approved a Gifts & Donations Procedure and a New Member Application. The Board also received information on the 2022 MTCC Alumni Awards, the kick off for the Annual Fund Drive and a giving report for 2021.
5. McDowell Co. Education Committee Report Dr. Merritt

Dr. Merritt reported on the most recent Committee meeting, which included a discussion about academic calendars, an update on road expansion off College Drive and an update on the housing project that is on hold due to rising building costs.

### **President's Report**

1. SGA Report Dr. Cross

Dr. Cross reported on the following SGA projects:

  - We Feel Lucky student appreciation event in collaboration with Countryside BBQ
  - Blood Drive March 15
  - Spring Fling April 7 – Elementary school shoe drive
2. \*BP 5.1.11 Faculty Credentials (2<sup>nd</sup> Reading) Ladelle Harmon

Motion to approve: Will Kehler  
Second: Mark Garrett  
Vote: Passed
3. Building Construction Technology (handout provided) Dr. Cross

Dr. Cross asked Dean Stacy Buff to share details on the program and how it was developed in partnership with Dogwood Health Trust and Centro Unido Latino-Americano. The first class has nine students.

4. College Update (handout provided)

Dr. Merritt

Dr. Merritt highlighted items from the President's update:

- Moving forward with the plan to hire a Student Resource Officer and expect to have someone on campus by July 1, 2022.
- The new website format has been selected and information is being added. Launch date is expected to be this summer.
- Announced planned retirement for Dean Judy Melton, effective July 1, 2022.

**Closed Session 143-318.11 (a) (1) (6)**

*Motion: Kay Medford made the motion to move the meeting into Closed Session*

*Second: Robert Ayers*

*Vote: Passed*

*Motion: Randy Hollifield moved that the meeting go back into Open Session*

*Second: Will Kehler*

*Vote: Passed*

*In Open Session Randy Hollifield made the motion to approve the personnel matter that was discussed in Closed Session.*

*Second: Will Kehler*

*Vote: Passed*

**Chairperson's Report**

Chair Stroud informed the Trustees that the McDowell Democratic Party had requested to use the Crane Resistoflex Auditorium on April 12<sup>th</sup> for a candidate debate/forum. This is a pre-primary opportunity for the community to learn about the candidates and their priorities. Chair Stroud stated that the Auditorium is open to members of both political parties for informational sessions.

**Other**

Susan English commended the administration for identifying a Health Sciences building as a priority on the Facilities Plan.

**Adjournment: 7:25pm**

CC: VP's, Deans, SGA