



## BOARD OF TRUSTEES Minutes

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, August 12, 2021 at 5: 30p.m in the Universal Advanced Manufacturing Center Conference Room.

**Members in Attendance:** Bill Bach, Susan English, Mark Garrett, Randy Hollifield, Nancy Hunter, William Kehler, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud

**Attending via Conference Call:** Robert Ayers,

**Members Absent:** Gwen Conley

**Others present:** Dr. Brian Merritt, Dr. Penny Cross, Ryan Garrison, Ladelle Harmon, Madalyn Gaito, Michael Lavender, Dean Stacy Buff

**Media:** None

### **Call to Order: 6:00pm**

Chairperson Stroud welcomed the board members and called the meeting to order

**Prayer: Don Ramsey**

### **Oath of Office**

The Oath of Office was administered to the new and re-appointed trustees:

1. **William Kehler – New appointee – County Commissioners**
2. **Gary Stroud – Governor’s Office**
3. **Kay Medford – Board of Education**

### **N.C.G.S. ~~§138A~~-15(e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts were noted.

### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on June 10, 2021.

*Randy Hollifield moved to approve the minutes. Ray McKesson seconded the motion. A vote was taken and the minutes were approved.*

### **New Business**

**Organization of the Board** Chair Stroud

- a. **Election of Officers** - Chair Stroud called for the nomination of new officers.

*Don Ramsey nominated Gary Stroud as Chair and Nancy Hunter as Vice-Chair. Kay Medford seconded the motion. The motion was approved by unanimous vote.*

*Kay Medford nominated Dr. Brian Merritt as Secretary to the Board. Nancy Hunter seconded the motion. The motion was approved by unanimous vote.*

**b. Election of Executive Committee**

*Don Ramsey made the motion to keep the same members of the Executive Committee as was in 2020-21: Gary Stroud, Nancy Hunter, Randy Hollifield, Ray McKesson, Kay Medford  
Robert Ayers seconded the motion. The motion was approved by unanimous vote.*

- c. Committee Assignments:** Trustees received a list of committees and were asked to identify their top three choices. Chair Stroud will appoint committee members and committee chairs prior to the meeting in September.

**Financial Committee Report**

Financial Committee Chair Ray McKesson presented the county detail budget report dated July 31, 2021.

*Randy Hollifield made the motion to accept the report. Bill Bach seconded the motion. A vote was taken and the report was accepted.*

**Building & Grounds Committee**

No report

**Personnel Committee**

No report

**MTCC Foundation**

Nancy Hunter reported that the Foundation will be meeting on Aug. 18 for an orientation. A work group has met to work on updating the MTCC Foundation bylaws.

**McDowell Co. Education Committee Report**

Dr. Merritt reported that the committee did not meet in July.

**President's Report**

1. Policy BP1.28 Telework – 1<sup>st</sup> Reading  
Mr. Harmon presented the policy to the trustees for review.
2. College Access Parking & Security (CAPS)  
Dr. Merritt presented information to the board concerning the need for increased security presence on campus based on the fact that we now have two early college high schools on campus. He also presented information on the Projected Annual Revenue from increased CAPS fees:  
Current fees = \$5 per student per semester: \$12,065  
Maximum fee \$25 = \$60,325
3. College Update
  - a. Dean Stacy Buff presented architectural drawing for the renovations planned for the building in Old Fort.
  - b. Dr. Cross presented enrollment data for fall 2021 – currently at 1,191  
Con Ed Courses (96-hour credential courses) – 141 which is +139% over what it was in 2020.
  - c. Ryan Garrison reported meeting with the DOT concerning the bank at the entrance to campus. MTCC will need to do site work and then DOT will supply a landscape architect to design upgrades to the bank and DOT will fund the project.
  - d. Dr. Merritt referred trustees to the campus update included in their packets.



**Other**

Mr. Ramsey asked if there were any programs to teach ESL to parents of students while they are in class.

**Announcements**

Alumni Awards Ceremony, Monday, August 23, 5:30 p.m., Crane Resistoflex Auditorium

**G. Adjournment**

Motion to adjourn Don Ramsey  
Second Mark Garrett  
Meeting adjourned at: 7:20pm

CC: VP, Deans, SGA