

MINUTES OF THE MTCC BOARD OF TRUSTEES MEETING

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, June 10th, 2021 with dinner at 5:30p.m and the business meeting beginning at 6:00pm in the Universal Advanced Manufacturing Center Conference Room.

Members in Attendance: Robert Ayers, Bill Bach, Gwen Conley, Susan English, Mark Garrett, Randy Hollifield, Nancy Hunter, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, Jim Washburn

Others present: Dr. Brian Merritt, Dr. Penny Cross, Ladelles Harmon, Madalyn Gaito, Michael Lavender, Rob Flannery, Dean Stacy Buff, Dean Judy Melton, and Dean Beverly Watts

Media: None

Call to Order –6:00pm

Chairperson Stroud welcomed the board members and called the meeting to order.

Prayer: Don Ramsey

N.C.G.S. §138A-15(e): Ethics Act

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts were noted.

Approval of Minutes – Chairperson

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on May 13th, 2021.

Don Ramsey moved to approve the minutes. Mark Garrett seconded the motion. A vote was taken and the minutes were approved.

Financial Report

Financial Committee Chair Ray McKesson presented the county detail budget and the State appropriation budget for the month ending May 31, 2021. (handouts) Kay Medford made a motion to accept the financial report. Jim Washburn seconded it, a vote was taken and the motion passed.

Authorization to Write Off Uncollectible Accounts (handout) – In adherence to established procedures for financial audit reporting, Mr. McKesson presented the 2021 Authorization to Write Off Uncollectible Accounts and requested approval by the board of trustees. The total amount for write offs for uncollectible accounts for 2021 is \$21,991.44. These accounts have been turned in to the NC Dept. of Revenue for future collections. The Set-Off-Debt program with the NC Department of Revenue has collected \$24,268.34 from July 2020 to date.

Robert Ayers made a motion to approve the request to write off uncollectible accounts. Randy Hollifield seconded the motion. A vote was taken and the motion passed by unanimous vote.

Building and Grounds Committee Report – Don Ramsey

Dean Stacy Buff provided an update on the floor plan layout developed by Holland and Hamrick Architects. The Town of Old Fort aldermen will vote on Monday, June 14 on bids for required renovation and repairs to address drainage issues.

Mr. Randy Hollifield brought up an issue with the drainage ditch leading from Love's Gas Station to the MTCC campus. Mr. Hollifield asked Mr. Ramsey to send a letter to the NC State Department of Transportation requesting they look at the issue.

Personnel Committee Report – Kay Medford

Mrs. Medford thanked trustees for completing the President's evaluation and reminded the group that they would go into Closed Session at the end of the meeting to discuss the evaluation results.

Foundation Report

Mrs. Hunter referred trustees to the President's Report for an overall report on the business of the MTCC Foundation. Three highlights from the MTCC Foundation meeting in May were

- The McDowell Chapter of NAACP Endowed Scholarship
- The College purchase of donor software, Network for Good
- The Title III Grant request will include matching dollars for the Endowment

McDowell County Education Committee – Dr. Merritt

Dr. Merritt reported that upcoming graduation events at MTCC and MCS and the McDowell County Commissioner's budget were areas of discussion at the meeting in May. The proposed increase in budget for MTCC is 7.5%.

President's Report – Dr. Merritt

1. McDowell Apprenticeship Pipeline

Dr. Merritt introduced Dean Buff and Rob Flannery, Vocational Department Chair and Work Based Learning Coordinator. They presented information on the Work Based Learning Program, including information on the McDowell Apprenticeship Pipeline.

2. BP 3.11 Sound Fiscal and Management Practices-2nd Reading

Trustees were presented with BP 3.11 Sound Fiscal and Management Practices for a 2nd reading. Nancy Hunter made the motion to approve BP 3.11. Ray McKesson seconded the motion. A vote was taken and the Board approved BP 3.11 Sound Fiscal and Management Practices.

3. BP 3.2 College Bookstore Operation- 2nd Reading

Trustees were presented with BP 3.2 College Bookstore Operation for a 2nd reading. Robert Ayers made the motion to approve BP 3.2. Kay Medford seconded the motion. A vote was taken and the Board approved BP 3.2 College Bookstore Operation.

4. Vision 2025 - Strategic Plan

Trustees received a final copy of the Strategic Plan. Don Ramsey made the motion to approve Vision 2025 – Strategic Plan. Randy Hollifield seconded the motion. A vote was taken and Vision 2025-Strategic Plan was approved.

5. Campus Update

Dr. Merritt referred Trustees to the campus update in their board packets and highlighted the following:

- Submitted a letter to the Editor of the McDowell News detailing legislative priorities from the Community College System.
- Community College Presidents will be meeting with legislators at the NC General Assembly on June 15, 2021.
- Inaugural Alumni Awards

Chairman's Report

Chair Stroud recognized Mr. Jim Washburn for his service on the MTCC Board of Trustees since 2015. Mr. Washburn's term ends on June 30, 2021 and he has asked the County Commissioners not to appoint him for another term.

Closed Session § 143-318.11 (a) (1) (6)

Mark Garrett made the motion to move into Closed Session pursuant to NC General Statute 143-318.11 (a) (1) (6). Robert Ayers seconded the motion and the meeting moved into Closed Session.

Nancy Hunter made the motion for the meeting to go back into Open Session. Kay Medford seconded the motion and the meeting moved into Open Session.

Mr. Stroud informed the trustees that the compiled results of the President Merritt's evaluation will be submitted to the NC Community College State Board by June 30, 2021. A letter and the compiled results will be sent to Mr. Breedan Blackwell, Chair of the State Board of Community Colleges.

The compiled results of the Board Self Evaluation will be placed in the board files.

Announcements

NCACCT 2021 Leadership Seminar from **Wednesday, September 22 through Friday, September 24. Hotel Ballast Wilmington.** Contact Madalyn if you would like to attend.

MTCC Alumni Awards Nominations due July 20, 2021. – Handout received at meeting

Adjournment

The next regular meeting of the MTCC Board of Trustees is scheduled for Thursday, August 12, 2021.

Respectfully submitted,

Dr. Brian S. Merritt
Secretary to the Board