



BOARD OF TRUSTEES Minutes

The McDowell Technical Community College Board of Trustees met in formal session on Thursday, November 11, 2021 at 6: 00p.m in the Universal Advanced Manufacturing Center Conference Room.

Members in Attendance: Robert Ayers, Gwen Conley, Randy Hollifield, Nancy Hunter, William Kehler, Ray McKesson, Kay Medford, Donald Ramsey, Gary Stroud, Lauren Buchanan

Others present: Stacy Buff, Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Judy Melton, Dr. Brian Merritt, Dr. Beverly Watts

Media: None

Call to Order: 6:00pm

Chairperson Stroud welcomed the board members and called the meeting to order

Prayer: Don Ramsey

N.C.G.S. 5138A-15(e): Ethics Act

Chair Stroud read the Ethics Awareness & Conflict of Interest statement. No conflicts were noted.

Approval of Board Minutes

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on September 14th, 2021.

Randy Hollifield moved to approve the minutes. Kay Medford seconded the motion. A vote was taken and the minutes were approved.

New Business

Financial Committee Report – Chair McKesson

Financial Committee Chair Ray McKesson presented the county detail budget report dated October 31, 2021.

Don Ramsey made the motion to accept the report. Nancy Hunter seconded the motion. A vote was taken and the report was accepted.

Building & Grounds Committee – Chair Ramsey

- a. Chair Ramsey reported that the committee met on Nov. 11th. He presented the 3-1 Capital Improvement Project Approval Form from the NC Community College System which details the Renovation of Building 11 (Cedar).

William Kehler made the motion to approve the 3-1 Capital Improvement Project Approval Form for the Renovation of Building 11 (Cedar). Ray McKesson seconded the motion. A vote was taken and the motion passed.

- b. Chair Ramsey reported that the committee had reviewed the proposed lease for the MTCC WorkForce Center in Old Fort.

The Committee made the motion to table approval of the Lease until after the Committee can meet with the Old Fort Board of Aldermen. Randy Hollifield seconded the motion. A vote was taken and the motion was approved.

Personnel Committee – Chair Medford

No report

MTCC Foundation

No Report. The next Foundation meeting is scheduled for Wednesday, Nov. 17th.

McDowell Co. Education Committee Report

Dr. Merritt reported that the committee had been updated on the MTCC Construction Program.

President’s Report

Dr. Merritt introduced Lauren Buchanan, MTCC SGA President.

1. SGA Report

President Lauren Buchanan updated trustees on the Angel Tree Project, the SGA Blood Drive, and the SGA Fundraiser to provide meals for night shift nurses at McDowell Hospital.

2. Salary Equity Review Process

Dr. Merritt reported that all full time employees have a standard salary calculation sheet on file. This allows the College to prioritize needed salary increases as funding is available.

3. College Update

Dr. Merritt referred Trustees to the President’s Report included in their packets.

Board Chair Report

Chair Stroud commended the administration for their hard work and ability to lead the College in a positive direction.

Closed Session § 143-318.11 (a) (1)

Robert Ayers moved to go into Closed Session. Randy Hollifield seconded the motion and the meeting went into Closed Session.

No action was taken.

Don Ramsey moved that the meeting go back into Open Session and that the meeting be adjourned. Kay Medford seconded the motion and the meeting went back into Open Session and was adjourned.

Adjournment - Meeting adjourned at: 7:14pm.

Respectfully submitted,
Dr. Brian S. Merrit
Secretary to the Board

CC: VP, Deans, SGA