



## Board of Trustees Minutes

The McDowell Technical Community College Board of Trustees met on Thursday, June 9, 2022 at 6:00pm in the Universal Advanced Manufacturing Bldg. Boardroom.

**Members in Attendance:** Robert Ayers, Bill Bach, Gwen Conley, Susan English, Mark Garrett, Nancy Hunter, William Kehler, Ray McKesson, Kay Medford, Don Ramsey, Gary Stroud

**Members Absent:** Randy Hollifield

**Others Present:** Dr. Merritt, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Stacy Buff, Valerie Dobson, Judy Melton, Brandon Hensley

**Call to Order:** Board Chair, Gary Stroud called the meeting to order at 6:00pm

**Prayer:** Don Ramsey

### **N.C.G.S. § 138A-15 (e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted.

### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on May 12, 2022.

*Motion: Robert Ayers moved to approve the minutes, with corrections, dated May 12, 2022*

*Second: William Kehler*

*Vote: Passed*

### **New Business**

#### **1. Financial Committee Report**

Chair McKesson

a. County and State Budget Reports (handouts included in packet)

*Motion: The Finance Committee recommended the approval of the County and State Budget reports dated 5.31.22.*

*Second: Don Ramsey*

*Vote: Passed*

b. Authorization to write-off uncollectible accounts was presented.

*Motion: Bill Bach made the motion to write off the uncollectible accounts as presented.*



Second: Kay Medford  
Vote: Passed

2. Building & Grounds Committee Report Chair Ramsey  
Chair Ramsey reported that the electronic sign was installed at the entrance to campus.
3. **Personnel Committee Report** Chair Medford  
Chair Medford asked Dr. Merritt to provide information on BP 2.1 policy modification based Executive Order 262 to provide up to eight hours of paid Personal Observance Leave to eligible state employees.  
*Motion: William Kehler made the motion to approve BP 2.1 modification for Personal Observance Leave.*  
*Second: Ray McKesson*  
*Vote: Passed*
4. **Foundation Report** Nancy Hunter  
Mrs. Hunter reported on the Foundation Board meeting on May 18 and directed the trustees to the Foundation report in the Presidents Report.
5. **McDowell Education Committee Report** Dr. Merritt  
Dr. Merritt reported on the Ed Committee meeting held in May.

### **President's Report**

- College Update Dr. Merritt
- Dr. Merritt reviewed the updated MTCC Organizational Chart.
  - Brandon Hensley was introduced as the Associate Dean of Career & Technical Education
  - Dr. Merritt provided trustees with an End of the Year Report.
  - Dr. Merritt recognized Dean Judy Melton with the MTCC Visionary Award

### **Chairman's Report**

Chair Stroud Chair Stroud  
Chair Stroud recognized Trustee Mark Garrett who is leaving after serving two years on the Board.

### **Closed Session** $\delta$ 143-318.11 (a) (1) (6)

Robert Ayers made the motion to move into Closed Session pursuant to NC General Statute 143-318.11 (a) (1) (6). Gwen Conley seconded the motion and the meeting moved in to Closed Session.

Gwen Conley made the motion for the meeting to go back in to Open Session. Mark Garrett seconded the motion and the meeting moved in to Open Session.



### **In Open Session**

*Motion: Mark Garrett made the motion to accept the results of the Board Self Evaluation*

*Second: Don Ramsey*

*Vote: Passed*

The compiled results of the Board Self Evaluation will be placed in the board files.

*Motion: Don Ramsey made the motion to accept the results of the President's Evaluation*

*Second: Kay Medford*

*Vote: Passed*

Mr. Stroud informed the trustees that a letter and the compiled results of the President Merritt's evaluation will be submitted to the NC Community College State Board by June 30, 2022.

*Motion: Robert Ayers moved to accept the proposal for the personnel matter presented in Closed Session.*

*Second: William Kehler*

*Vote: passed*

### **Adjournment**

Don Ramsey moved to adjourn the meeting

The meeting adjourned at 8:25pm.