



## Board of Trustees Minutes

The McDowell Technical Community College Board of Trustees met on Thursday, May 12, 2022 at 6:00pm in the Universal Advanced Manufacturing Bldg. Boardroom.

**Members in Attendance:** Ray McKesson, Randy Hollifield, Robert Ayers, Gwen Conley, Kay Medford, Mark Garrett, Susan English, Don Ramsey, Nancy Hunter, Gary Stroud

**Members Absent:** Bill Bach, William Kehler

**Others Present:** Lauren Buchanan, Dr. Merritt, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Dr. Cross, Stacy Buff, Valerie Dobson, Judy Melton, Dr. Watts

**Call to Order:** Board Chair, Gary Stroud called the meeting to order at 6:00pm

**Prayer:** Kay Medford

### **N.C.G.S. § 138A-15 (e): Ethics Act**

Chair Stroud read the Ethics Awareness & Conflict of Interest Statement. No conflicts were noted.

### **Approval of Board Minutes**

Chair Stroud called for approval of the board minutes from the regularly scheduled meeting held on April 14, 2022.

*Motion: Robert Ayers moved to approve the minutes, with corrections, dated April 14, 2022*

*Second: Mark Garrett*

*Vote: Passed*

### **New Business**

#### **1. Financial Committee Report**

Chair McKesson

County and State Budget Reports (handouts included in packet)

*Motion: The Finance Committee recommended the approval of the County and State Budget reports dated 4.30.22.*

*Second: Kay Medford*

*Vote: Passed*

#### **2. Building & Grounds Committee Report**

Chair Ramsey

a. Architectural Firm Recommendation-



Mr. Ramsey reported that three architectural firms were interviewed.  
*Motion: The Building & Grounds Committee made the motion to accept the bid from Holland and Hamrick Architects, PA to develop pre-planning designs for a future Health Sciences & Public Safety Building.*  
*Second: Ray McKesson*  
*Vote: Passed*

3. **Personnel Committee Report** Chair Medford  
Chair Medford announced the committee requests to go into Closed Session after the Chairman's Report for a personnel matter.
4. **Foundation Report** Nancy Hunter  
Mrs. Hunter stated that the Foundation would be meeting on Wednesday, May 18, 2022.
5. **McDowell Education Committee Report** Dr. Merritt  
Dr. Merritt reported on the Ed Committee meeting held in April. The Committee heard from Ashley Wooten on industry interest for companies looking to relocate off College Drive, between MTCC campus and Universal.

### **President's Report**

1. SGA Report Lauren Buchanan  
SGA President Buchanan reported that 44 pairs of shoes were collected during the Spring Fling Shoe Drive. The shoes were delivered to students at West Marion Elementary School.
2. BP 1.15 Employee Cell Phone Usage Policy - 1st Reading Ladelle Harmon  
Mr. Harmon presented the Policy and asked the Board to forgo the usual two readings and vote on the policy after the first reading. The Procedure has been updated and is in place.  
*Motion: Nancy Hunter moved that BP 1.15 Employee Cell Phone Usage Policy be approved after the first reading.*  
*Second: Randy Hollifield*  
*Vote: Passed*
3. College Update Dr. Merritt
  - Dr. Merritt recognized Valerie Dobson who has accepted the position of Dean of Curriculum.
  - Provided a report on the MTCC Legislative Breakfast held on April 25 and the McDowell County Legislative Breakfast held on May 12
  - McDowell Tech is a sponsor for CULA's LatinX Mural Festival. The mural features a student holding a diploma from MTCC.
  - Interviews for the Vice-President for Academics & Student Services will begin the week of May 16. The goal is to have final candidates on campus prior to the June Board meeting.

### **Chairman's Report**

1. Chair Stroud recognized Trustee Randy Hollifield who will not be returning to the Board for another term. Chair Stroud



2. Chair Stroud reminded the Trustees to complete the President's Evaluation and the Board Self-evaluation and return it to Madalyn Gaito by Tuesday, May 31.

**Closed Session**  $\bar{o}$  143-318.11 (a) (1) (6)

Don Ramsey moved that the meeting go into Closed Session to discuss a personnel matter.

Second: Nancy Hunter

Vote: passed

Kay Medford moved the meeting go back into Open Session

Second: Mark Garrett

Vote: passed

*Motion: The Personnel Committee moved to accept the recommendation of Administration for the personnel matter presented in Closed Session.*

*Second: Mark Garrett*

*Vote: passed*

**Announcements**

- MTCC Graduation – May 13, 2022 at 6:00pm in the William H. Long Memorial Auditorium at Nebo Crossing, Barnes Road, Marion. Please arrive by 5:30pm
- Mark Garrett announced the McDowell County Board of Education reappointed Nancy Hunter to the MTCC Board of Trustees.

**Adjournment**

Don Ramsey moved to adjourn the meeting

Ray McKesson seconded the motion

The meeting adjourned at 6:56pm.