

Meeting Minutes

The McDowell Tech President's Council met in the Universal Advanced Manufacturing Center Conference Room on April 26, 2022 beginning at 2:30pm.

Members Present: Stacy Buff, Dr. Cross, Valerie Dobson, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Abigail Ledford, Elmer Macopson, Judy Melton, Dr. Merritt, Andy Morgan, Rachel Pearson, Eddie Shuford, Dr. Watts, Breanna Wilson

Discussion Items

1. Discussion
 - a. Summer Accelerator funds: <https://www.durhamtech.edu/news/durham-tech-students-may-receive-free-tuition-and-fees-summer-courses>
 - b. MTCC Graduation will be held on Friday, May 13th at 6:00pm in the William H. Long Memorial Auditorium at Nebo Crossing. The address is 263 Barnes Rd., Marion, NC 28752. All faculty please arrive no later than 5:00pm.
 - c. Please contact Michael Lavender if your department needs retractable banners.
 - d. The Construction Trades van has arrived. It can be used by other departments if needed.
2. College Updates
 - a. The college hosted a legislative breakfast meeting with Rep. Greene on April 25. Thanks to everyone who helped organize and recruited a solid group of graduates and employers who represented us well! During the meeting, we discussed the importance of MTCC to the workforce needs in the region, [NCCCS 2022-25 Legislative Priorities](#); the [MTCC Strategic Plan](#); results of the [MTCC Facilities Master Plan](#); and some results of the [MTCC Economic Impact Study](#). It was a great discussion and emphasized the need for a new building for health sciences and emergency management programs.
 - b. Save the Date: August 4 – All employees responsible for I.E. planning and outcomes reporting in your departments. We will have a “Continuous Improvement” Day with an external facilitator to help us strategically think through how we connect our IE plans to our Vision 2025 Plan. More details to follow. For now, please save the date.
 - c. Meetings will be scheduled with departments that have requested new positions and equipment. Look for invitations to come soon.
 - d. Bigfoot Festival Sign-up Reminder. Please sign up to help with this event scheduled for Saturday, May 14th.
3. SGA Update
 - a. 44 pairs of shoes were collected during Spring. Fling. SGA President, Lauren Buchanan will divide and deliver to elementary schools
 - b. SGA Blood Drive scheduled for May 17th. Sign up to donate [here](#).
4. Academic & Student Services
 - a. Summer and fall registration began April 18, 2022

- b. The MTCC graduation ceremony on May 13th will be held at the William H. Long Memorial Auditorium located at Nebo Crossing, 263 Barnes Road, Marion, NC
 - c. Attendance Tracking in Self Service-Aprille Bailey is working with faculty to run a summer pilot group
 - d. Mrs. Melton and Dr. Cross have completed the Perkins Comprehensive Local Needs Assessment (CLNA) due June 30.
 - e. A Job Fair is planned at MHS on May 18 for seniors who are planning to go to work after graduation. MTCC programs will be represented.
 - f. Penny Wacaster, Dalton Brooks, Thomas Champ, Lisa Byrd, and Dr. Cross are attending the Racial Equity for Adult Credential in Higher Education (REACH) conference in Greensboro May 17 and 18.
5. Curriculum Committee Updates
The Board of Trustees approved moving forward with the Building Construction Technology application to the NCCCS office.
6. Workforce Development & Continuing Education
 - a. Reminder: Look at Summer 2022 and Fall 2022 courses. Which courses could be offered as parallel courses?
7. Fiscal & Facilities
 - a. Dr. Merritt, VP Garrison, Dr. Cross, and members of the BOT will meet with three architects on May 4 to be considered for services on pre-design for the priorities #1 and #3 identified in the Facilities Master Plan.
 - b. One Stop Center - Dr. Merritt, VP Garrison, Dr. Cross and Chuck Bowling met with Holland and Hamrick Architects last week to start the planning process for the One Stop Center and Business Office Renovation.
 - c. Campus Entrance Sign
 - d. Bids will be opened on Friday, April 29th for the HVAC project (Cedar Building). Replacing both units in the building. Building 4 HVAC project is complete. Two 7 ton rooftop units and one 10 ton rooftop unit have been replaced (HERFF Funds were/are being used for both projects).
8. MTCC Foundation
 - a. We are pleased to announce the 2022 MTCC Alumni Award Recipients:
 - i. Josh Dobson - Distinguished
 - ii. J. Sean Fox - Young/New Graduate
 - iii. Andrea Hope Wood - Outstanding - Career Technical/Workforce Development
 - iv. Lauren Sylvia Sparks - Outstanding - Health Sciences
 - v. Linda Roth Hamrick - Outstanding - College Transfer

Recipients will be recognized at the MTCC Alumni Awards Ceremony & Reception on Monday, May 9th at 6:00pm in the Crane Resistoflex Auditorium. Please plan to attend this ceremony. It will be a very special evening.

- b. To date, fifty-one full-time employees have made a contribution or pledge totaling \$8,810.00 to the Employee Giving Campaign via payroll deduction or a one-time

gift. This campaign kicked off in February with a May 31 deadline for payroll deduction. If you have been giving via payroll in the past you will need to update this with Jill Hensley.

- c. The Foundation Board Annual Meeting is scheduled for Wednesday, May 18, 2022.
9. Personnel
- a. Congratulations to Dr. Penny Cross, VP of Learning & Student Services, who has announced her retirement effective December 1, 2022. Her last working day will be August 31.
 - i. The position will be posted soon as the VP of Academics & Student Services. Kelly McFarland, Department Chair for College Transfer, has been asked to chair the search committee and accepted the role. Expect interviews to occur sometime between May 31-June 8, depending on the availability of the finalists. There will be an extensive interview process, along with a chance for employees to meet the finalists and provide feedback, prior to an offer of employment.
 - ii. Effective September 1, 2022, the organizational structure will reflect the following changes: Distance Education will report directly to the Dean of Curriculum programs; Student Enrichment and the Library will report directly to the Dean of Student Success.
 - b. Congratulations to Valerie Dobson who begins as Dean of Curriculum Programs on June 1, 2022.
 - c. Congratulations to Brandon Ruppe, who will join MTCC as Associate Dean of CTE on May 2, 2022. Many of you may remember Brandon from his previous roles with the Region C Workforce Development Board and his involvement with the McDowell Workforce Pipeline Committee.
 - d. An Associate Dean of Business, Arts & Sciences will be posted soon. This position will supervise college transfer and business technologies departments. Health Sciences will report directly to the Dean of Curriculum Programs.
 - e. Congratulations to Terry Moore, who will join MTCC on May 2nd as the Health Sciences Student Success Coordinator.
 - f. Congratulations and welcome to Sherry Gowan RN MSN and Jill Huffman RN BSN to the nursing faculty. They began their faculty roles last week. Offices in 108
 - g. Congratulations to Myra Morgan, who will join MTCC on June 14 as Coordinator, Enrollment Operations & Onboarding Advisor
 - h. Currently advertising for Director of Latinx Education, Psychology Instructor, Biology Instructor
 - i. All Self-Evaluations are due to Supervisors by April 30th (May 15th at the latest).
 - j. Please submit Staff Member of the Year nominations to Breanna Wilson.

Meeting adjourned: 3:25pm