

McDowell Technical Community College President's Council Minutes

The President's Council met on May 5, 2020 at 2:00pm via Collaborate Classroom virtual meeting.

Present via Collaborate: Stacy Buff, Billy Cline, Penny Cross, Madalyn Gaito, Ryan Garrison, Dr. John Gossett, Ladelle Harmon, Michael Lavender, Kelly McFarland, Elmer Macopson, Judy Melton, Julie Padgett, Summer Perkins, Breanna Rose, Eddie Shuford, Teresa Valentino, Beverly Watts

President – Dr. Gossett

- Thank you to all faculty and staff for all you have done to ensure that our students have had the best possible learning situations during this pandemic.
- Thanks to the IT department for their hard work during this time. Recently gave an interview to a writer with the Chronicle of Higher Education. The questions were focused on the extension of our WiFi out into the parking lots on our main campus.
- We have not received the final budget numbers from the System Office but are being told that state revenues are down. We have been given preliminary numbers with which to plan and those look good and are waiting to hear how this deficit will affect our budget moving forward.
- While we are still not sure what classes will look like for the fall we know that the majority of the summer classes will be offered online with courses considered “essential” to be held face to face with social distancing and cleaning processes in place. We are still waiting to receive final word from NC Board of Cosmetic Arts regarding when cosmetology classes will be allowed to return to face to face instruction.
- The General Assembly has passed a bill giving the NCCCS \$25 million to enhance online capacity, support the small business centers, help schools transition to the online environment and to support sanitation of campuses. Do not know what our portion will be.

Allied Health – Judy Melton

- Huge shout out to Summer and Elmer for helping make the transition to online so smooth. Thank you!!
- All 35 PNE students were successful in NUR 102 and will progress to NUR 103 this summer. We were given permission from NCBON to complete clinical with virtual simulation. We plan on line class with virtual simulation and face to face simulation on campus to begin clinical for NUR 103. NCBON has been very responsive to the needs of the nursing programs across the state in this crisis.

- Spring Nurse Aide I students are completing clinical in our simulation lab and will complete by May 16th. DHSR gave permission for this group to complete clinical in our simulation lab. Only a few opted to WE.
- Phlebotomy will complete this week.
- HIT students are on track to complete as well.
- 35 qualified applicants for PNE program in first application period, 14 qualified applicants in the second application period.

College & Career Readiness – Terry Valentino

- HRD - Resume Courses: Continuing to assist unemployed with resumes. Contact Pam Price at pamp@mcdowelltech.edu or 659-6001 ext. 137 for information. Resumes stay on file with HRD indefinitely for updates as needed. Fee waived for unemployed and those meeting income guidelines.
- HRD - Pre-hire/Re-hire Courses: Courses are conducted face-to-face as needed by hiring industries only at this time.
- CCR - Courses: All ABE, AHS, HSE, and ELA Courses are continuing online.
- CCR - New Students: Registration and pre-testing continues face-2-face by appointment only. Contact Ed King at 659-6001 ext. 160 for High School Equivalency and Adult High School information.
- CCR - MCI: Plan to restart with HSE in the Community packet instruction this week.
- HSE Testing: High School Equivalency Testing continues and is held on campus in the SEC. Students sign up online. Contact Jimmy Hensley at 659-6001 ext. 140 for more information.
- Week of June 29: Orientation and pre-testing new students for July 6 start date.

Continuing Education – Stacy Buff

- HVAC will run classes this summer, Automotive will be limited to students making up labs from this past semester, and other vocational courses will be focused on providing make up classes for students.
- At this time there are no Continuing Education Classes planned for this summer
- BLET program is operating and students will graduate the end of May. Students are screened daily and continue to distance themselves in the classroom.

Customized Training – Eddie Shuford

- Columbia Forest Products have laid off about 200 employees to date. Demand for their product has diminished but they hope to hire back when demand increases.
- Baxter and Kitsbow have been hiring new employees

- ABB sales have gone down and they might be considering layoffs.

Developmental Studies & Quality Enhancement – Dr. Watts

- QEP team has been hard at work, meeting virtually and finalizing the plan. Hard copies of the first QEP newsletter will be distributed to faculty and staff the week of May 11. (see attached)
- Camp Opportunity has been canceled for this summer
- Mad Scientist STEM Camp is still on for July. MTCC has received funding from the McDowell Endowment

Distance Education – Summer Perkins

- Thank you to everyone for transitioning to online education.
- Summer/Fall courses have been built and are ready for faculty to access.

Enrollment Management – Julie Padgett

- Currently processing graduation applications as well as evaluating transcripts and assisting students with registration for summer and fall classes.
- Working with Michael Lavender to advertise to students who might want to take some general education classes at MTCC while on break from their University/College this summer and possibly into the fall.

External Relations – Michael Lavender

- Starting advertising campaign to reach out to local students who are either preparing to go to University/College or who have come home from the University and are interested in taking classes that will then transfer back to their programs.

Faculty – Kelly McFarland

- Things have seemed to go well with the transition to all online classes. There have been relatively few withdrawals or incompletes.
- The numbers are looking pretty good for summer classes.

Grants – Madalyn Gaito

- Researching a Distance Learning Grant through the USDA and working with IT and Distance Learning Departments to see how this might be a fit for MTCC

Finance & Administration – Ryan Garrison

- The Cosmetology Building is nearing completion and should receive the Certificate of Occupancy in the next few months.
- The Library renovation project is going out for bids and should take place during the fall semester.
- BLET paving project has been completed.
- MTCC Daycare opens on Monday, May 11.

Human Resources – Breanna Rose

- Hannah Berthleson has been hired as the FT Cashier/Accounting Receivable Technician
- Advertising for:
 - A second NC Career Coach
 - Applied Engineering/Mechatronics Faculty
 - FT Administrative Assistant/Data Technician in Continuing Education (Internal candidates only)
- Retirements:
 - Steve Robertson effective June 1
 - Sherry Helton effective July 1

Institutional Effectiveness – Ladelle Harmon

Notification has been received from SACS COC approving the EMS curriculum program to begin Fall 2020.

Learning & Student Services – Dr. Cross

- Thanks to all faculty and staff for cooperating and working hard to make the move to online education possible.
- Registration for summer classes is underway and going well to date.

McDowell Early College – Dr. Billy Cline

Advising and registration for summer and fall classes is being conducted via Zoom meetings and is working well.

Technology – Elmer Macopson

- Thanks to the IT department for their hard work!
- The project to increase WiFi capability on campus is underway and the initial install is in place.

- Please let us know if you experience any glitches/bugs with programs/equipment/software.
- Making plans to move Datatel to the Cloud.
- Ordered a 3D printer to be installed in the Library as part of a grant received from the McDowell Endowment. This grant was designed to help students connect technology, innovation, learning and careers.

Meeting adjourned: 2:45pm

Respectfully submitted,

Madalyn Gaito
Executive Assistant to the President
Cc: email – faculty & staff