

Meeting Minutes

The McDowell Tech President's Council met in room 113 of the WHS Building on April 12, 2022 beginning at 2:00pm.

Members Present: Stacy Buff, Dr. Cline, Madalyn Gaito, Ryan Garrison, Michael Lavender, Elmer Macopson, Judy Melton, Dr. Merritt, Andy Morgan, Julie Padgett, Rachel Pearson, Eddie Shuford, Dr. Watts, Breanna Wilson

Discussion Items

1. College Updates

- a. MTCC will host a breakfast meeting with our legislative delegates on April 25. During that meeting, we will discuss the [NCCCS 2022-25 Legislative Priorities](#); the [MTCC Strategic Plan](#); results of the [MTCC Facilities Master Plan](#); and results of the [MTCC Economic Impact Study](#). MTCC students, graduates, and industry partners will be in attendance from Welding, Nursing, and Basic Law Enforcement.
- b. Save the Date: August 4 – All employees responsible for I.E. planning and outcomes reporting in your departments. We will have a “Continuous Improvement” Day with an external facilitator to help us strategically think through how we connect our IE plans to our Vision 2025 Plan. More details to follow. For now, please save the date.

2. Academic & Student Services – VP Cross

- a. Registration begins April 18
- b. Graduation is May 13 at 6:00pm in the William H. Long Memorial Auditorium at Nebo Crossing on Barnes Road, Marion, NC
- c. Fall Break 2022 has been changed to **October 10-11** (previously October 3-4) to align with the recently announced dates for the NCCCS Biennial Conference. Changing these dates will allow more faculty and staff to participate in the conference without sacrificing instructional time.

3. Curriculum Committee Updates – Dr. Cross

- a. Building Construction Technology is on the BOT agenda for approval on April 14.
- b. The 2023 Holidays are on the BOT agenda for approval on April 14.

4. Workforce Development & Continuing Education – Dean Stacy Buff

- a. Visited ABB and Marion Machine to discuss how we can serve their training and recruitment needs. Clay Dowdle, Welding Instructor, was also in attendance. Patrick Ellis, GM at Marion Machine, provided a tour of the facilities and has hired numerous welders from the MTCC's program. Discussions surrounded

partnering on training, donations of materials to the Welding program, and possible apprenticeships.

- b. Working with Baxter and WestRock on potential Customized Training projects.
- c. Recent visits to Auria and Columbia Forest Products.
- d. Met with Patrick Robertson at Dodge (formerly ABB) to discuss their desperate need for machinists. Dodge was unaware that many of MTCC's other programs such as welding, mechatronics, and applied engineering have machining courses embedded within the program. Discussed short-term training opportunities that will be coming soon with machining courses.
- e. Met with the owner of Toolco, a small machining operation in McDowell County. The owner expressed his interest to work with MTCC on future work-based learning opportunities, and he is interested in hiring our graduates.

5. Fiscal & Facilities – VP Garrison

- a. The college recently advertised for architectural design services for the [Facilities Master Plan](#) priorities 1 and 3. Proposals were due to MTCC on Friday, April 8. We received 11 very impressive letters of interest and informational packets. The BOT will review recommendations for architects to interview during its meeting on April 14.
- b. College Campus Sign - Work started today!!!! Looking at a May completion date.
- c. HVAC Project (Building 11-Prebid is Thursday, April 14th with a bid opening of Thursday, April 21st.
- d. One-Stop Center Planning Meeting is scheduled for Thursday, April 14th at 10:30.

6. MTCC Foundation Updates – Madalyn Gaito

- a. 2022 MTCC Alumni Awards. Eleven nominations have been received. The selection committee will meet on April 18th and the Awards Ceremony is scheduled for Monday, May 9 at 6pm in the Crane Resistoflex Auditorium.
- b. To date, 49 full-time employees have made a contribution or pledge totaling \$8,766 to the Employee Giving Campaign via payroll deduction or a one-time gift. This campaign kicked off in February with a May 31 deadline for payroll deduction. If you have been giving via payroll in the past you will need to update this will Jill Hensley.
- c. Almost \$4000 was raised by the MTCC Foundation through the Chamber's Dancing with the McDowell Stars event on March 24. These funds will support scholarships in memory of Kim Ledbetter and Wingate Cain.

7. Personnel – Breanna Wilson

- a. Interviews were held for the Dean of Curriculum Programs position on April 5, 2022. The committee's top recommendation has accepted and will be presented to the Trustees for approval during its April 12 meeting.

- b. Given the conclusion of the Dean search process, an offer is currently being prepared for the recommendation for the Associate Dean of CTE.
 - c. Both the dean and associate dean selections are anticipated to be announced in the Employee newsletter on April 18.
 - d. Interviews have been held for Health Sciences Student Success Coordinator. An offer has been made to the top candidate.
 - e. Interviews for Coordinator, Enrollment Operations & Onboarding Advisor position to be held on April 13, 2022.
 - f. Susan Dietrich, Psychology Instructor, has resigned effective July 31, 2022 due to relocation. The position is currently posted.
 - g. A Director of LatinX Education position has been posted at www.mcdowelltech.edu/jobs/. This position will be grant-funded until June 30, 2023 and is a shared position with ICC. The primary role will be to plan and implement workforce continuing education academies and classes designed for the LatinX community.
 - h. Please complete your employee self evaluation as soon as possible.
- 8. Student Success – Dean Watts**
- a. Thomas Champ will be scheduling meetings with faculty to discuss work based learning options for programs.
 - b. Will be using federal funds to hire a Director of LatinX Education. This is in partnership with Isothermal CC.
 - c. Participated in a meeting with the Title III grant evaluator.
 - d. Virtual Student Awards Ceremony went well with over 500 views on Social Media.
 - e. Aviso Early Alerts will be going out on 4.13.22. The Student App will be going out this week.
- 9. Technology – Elmer Macopson**
- a. Campus has experienced five internet failures over the past week. These have been a combination of on campus and off campus causes.
 - b. IT staff is initiating an active directory domain process for all computers on campus.
 - c. Have received laptops to upgrade mobile units and computer labs.
 - d. Web Advisor is in the process of moving to Self Service.
- 10. Arts and Sciences – Dean Judy Melton**
- a. The PNE program offered admission to 24 students and the ADN program offered admission to 25 students.
 - b. The Health Sciences Department is currently working on an ARC grant focusing on the ADN program.



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c. There will be a Health Science Career Fair on Thursday, April 14th from 12-5 in 19-113. Fifteen organizations have been confirmed.

- d. Health Science Family Night will be Tuesday, April 19 from 5-7 for high school students and their parents interested in Health Science programs.
- e. Online evaluations are currently being completed by Joan Weiler for all online courses.