

McDowell Technical Community College President's Council Minutes

The President's Council met on April 11, 2018 at 2:00pm in the boardroom, Dogwood building.

Present: Dr. Benton, Dr. Cline, Dr. Cross, Madalyn Gaito, Ryan Garrison, Dr. Gossett, Ladelle Harmon, Michael Lavender, Brad Ledbetter, Kelly McFarland, Elmer Macopson, Judy Melton, Julie Padgett, Breanna Rose, Eddie Shuford, Teresa Valentino, Dr. Watts, Joan Weiler

President – Dr. Gossett

- On April 9 the Board of Education received a presentation by two of the BOE appointees to the MTCC Board of Trustees. Kay Medford and Nancy Hunter shared information on:
 - MTCC enrollment – decline in headcount with approximately 1,100 credit students and over 4,000 non-credit students
 - partnership with the McDowell Academy for Innovation-the MAI will be served by many of our technical and vocational programs
 - update on the Cosmetic Arts Building: waiting on State Construction to approve drawings
 - plans for a Barber school
 - Upcoming Events: MTCC Expo, Foundation Golf Tournament, Graduation
 - Programs - SIM Lab is utilized by our allied health programs as well as law enforcement
 - Employment - an overview of the Employee Satisfaction Survey,
- Dick Mauney is moving forward with work on a Title III grant request as well as a grant from Homeland Security.
- Faculty/Staff Satisfaction Survey Results (handout) – pleased that 70+ employees completed the survey in 2017 compared to 44 in 2016.
- Hard Lock Down Drill will be conducted on Thursday, April 12. Please advise your students on the procedure.

Allied Health – Judy Melton

- The PNE application deadline has been extended to May 9
- Investigating Health & Fitness Science program

Continuing Education – Brad Ledbetter

- Finalizing Fire College results

Developmental Studies & Quality Enhancement – Dr. Watts

- The EASE event was a big success with 65 students attending from East Middle School
- MTCC Expo is scheduled for Saturday, May 5. Registration ends May 3.
- Camp Opportunity is June 25-28, 2018
- STEAM event is scheduled for April 20th. Will involve students from West Middle/Foothills Community School.
- Community Forums are being held in the East Marion and West Marion communities and one has been created to reach the Hispanic Community. Please let Dr. Watts know of any ideas/suggestions you may have concerning how to engage the Hispanic community.

Distance Education – Joan Weiler

- All faculty members should be using the standardized syllabus for both online and seated classes. Contact Joan if you have any questions about this syllabus.
- Requested the calendars be consolidated into one online calendar to reduce confusion caused by multiple event calendars.

Enrollment Management – Julie Padgett

- Graduation is scheduled for May 11. Let students know they must apply to graduate. Students will be allowed to “walk” in the graduation ceremony if they have 10 hours or less to complete their degree/certification or if they have one semester remaining.
- Orientation for summer classes will be conducted online

External Relations – Michael Lavender

- The latest edition of the Sun is online and scheduled to be mailed out by this weekend.

Human Resources – Breanna Rose

- Employee links have been updated on the website. Contact Breanna if there is something you cannot find or that did not get moved over from the Intranet site.

Institutional Effectiveness – Ladelle Harmon

- Course instructor evaluations are ongoing
- IE Plans are due
- Attending a Perkins meeting next week to find out if MTCC will be receiving Perkins grant money for next year.

Learning & Student Services – Dr. Cross

- Attending the MAI parent night with Julie Padgett to present MTCC information to the prospective parents and students.
- The 2018-19 and 2019-2020 Academic Calendars have been finalized
- Reviewing the Ed2Go program to see if it will be a good fit for MTCC
- Met with representatives from Cengage, online bookstore and digital learning center.
- Teacher of the Year Award paperwork is due by April 16

McDowell Early College – Dr. Billy Cline

- MEC has accepted 55 students for fall 2018
- All class trips have been completed for the year
- Graduation is scheduled for Friday, May 18 at 7pm at East Middle School

Announcements

- **McDowell Tech Expo – Saturday, May 5, registration available online at [McDowell Tech Expo](#)**
- **MTCC Foundation Golf Tournament – Monday, May 7, for more information contact Chip Cross at cccross@mcdowelltech.edu.**

Meeting adjourned – 2:45pm

Respectfully submitted,
Madalyn Gaito
Executive Assistant to President
Cc: email – faculty & staff