



## **Meeting Minutes**

The McDowell Tech President's Council met via Zoom on February 22, 2022 beginning at 2pm.

**Members Present:** Stacy Buff, Dr. Billy Cline, Dr. Penny Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Abigail Ledford, Elmer Macopson, Judy Melton, Dr. Brian Merritt, Andy Morgan, Rachel Pearson, Breanna Wilson, Dr. Beverly Watts

**Others in Attendance:** Dr. Lora Bartlett, Thomas Champ, Ramona DeAngelus, Valerie Dobson, Sarah Jornigan, Susan Long, Kelly McFarland, Rhonda Steele, Penny Wacaster, Joan Weiler, Terri Valentino

### **Vision 2025 Plan Review & Discussion**

All supervisors and directors at the College were invited to participate in a discussion about expectations to align their departmental efforts with MTCC's strategic plan.

It is the responsibility of department chairs, deans, and all supervisors to guide their respective departments to align institutional effectiveness plans with the strategic direction of the college.

Dr. Merritt shared with the group that IE Plans, Budget Requests and Self-Evaluation forms should all reflect mission, vision, values and objectives represented in the Vision 2025 Strategic Plan.

Multiple examples were described about how budget plans and strategic planning in 2021 led MTCC to identify and be successful with grant funding opportunities over the past year, including approximately \$300K in instructional equipment in the WORC grant, \$95K in equipment via an ARC grant, and more.

### **Vision 2025 Plan: "Learn & Grow"**

#### **Presentation Slides**

1. **Mission & Vision**
2. **College Values**
3. **Objectives**
  - a. Access
  - b. Retention & Progression
  - c. Quality
  - d. Success

### **College Updates**

1. **FTE (Estimated - Internal) Budget Outlook**  
**NCCCS Estimated Budget 2022-23** (Released 2/17/22)

MTCC is projected to have the highest FTE growth in NCCCS for FY 2022-23 based on Spring 2022 estimated numbers.

2. **Sharing & Departmental Updates**



## President's Council February 22, 2022

- Breanna Wilson: Employee Evaluations - completed evaluation forms must be turned in to your supervisor no later than May 10, 2022. Evaluation forms will be emailed out to All McDowell.
- Curriculum/Student Services
  - a. Dr. Levy Brown, Senior VP and Chief Academic Officer for NCCCS on campus 2/24
  - b. Summer and Fall Schedules due by March 18, 2022
  - c. 2023 Academic calendar draft in process
  - d. 2022-2023 Catalog and Student Resource Manual drafts in progress
  - e. Second 8 week class enrollment
  - f. ICR reporting process-return of rosters to E. Woods
  - g. Spring Fling and Virtual Student Award Day April 7

Dr. Merritt encouraged faculty to look at how work based learning opportunities can be added to their programs. Contact Thomas Champ or Stacy Buff for more information.

- Health Sciences:
  - Practical Nursing - Received letter from the NCBON that the Program Descriptive Report has been received and accepted. The MTCC PNE program will be presented at the May meeting to continue full approval with the NCBON. The next review will be in ten years. Congratulations to Dr. Lora Bartlett, Pam Sain, Brooke Waycaster and Diana Wakefield. Great job!!

### 3. Facilities Master Plan Process is underway.

- a. Here is the [working template of the Facilities Master Plan](#) so you can better visualize what our end product will be.
- b. All supervisors have been asked to submit their feedback by February 18. If you have suggestions to improve facilities to help MTCC "Learn & Grow" with repairs, renovations, or new facilities/capital, please speak to your supervisor before this date.

### 4. Reminder: Faculty & Staff Climate Survey

- a. All employees asked to respond to the PACE Climate Survey by February 28, 2022 using this direct link: [https://ncsu.qualtrics.com/jfe/form/SV\\_6QDoxVpyHsojYFg](https://ncsu.qualtrics.com/jfe/form/SV_6QDoxVpyHsojYFg)  
Ladelle Harmon reported that 50 surveys had been submitted to date: 30 staff members, 3 administrators and 17 faculty

### 5. Curriculum Committee Updates

- a. Curriculum Committee will meet 2/23/22  
[Curriculum Committee Agenda 2.23.22docx.docx](#)

### 6. Reminder: MTCC Foundation Annual Fund Drive Kickoff, February 24

- a. [This flyer](#) with full details went to AllMcDowell the morning of February 8. It was also sent to students and invited guests (donors, BOT members, Foundation Board members)
- b. BBQ Lunch, 11am-1pm, Co-Sponsored by SGA and MTCC Foundation
- c. BBQ Basics & More, FREE Continuing Education Class, 6-8pm, [Register here](#)
- d. Story of BBQ in NC - Exhibit on display now in the Library until March 3 – on loan from the NC Department of Natural & Cultural Resources

Meeting adjourned at 3:20pm