

## **McDowell Technical Community College President's Council Minutes**

The President's Council met on January 8, 2019 at 2:00pm in the boardroom, Dogwood building.

Present: Dr. Benton, Stacy Buff, Dr. Cline, Ryan Garrison, Dr. Gossett, Ladelle Harmon, Michael Lavender, Kelly McFarland, Judy Melton, Breanna Rose, Teresa Valentino, Summer Perkins, Eddie Shuford, Judy Melton, Beverly Watts

### **President – Dr. Gossett**

- Welcome back!
- For this week's Board of Trustee's meeting:
  - Stacy Buff, Director of CE will be introduced
  - First reading for a new Proctoring Policy. We will charge students from other schools a small fee for having their exams proctored on our campus. This will offset the personnel costs of monitoring those assessments.
  - The BOT will review our Mission Statement in preparation for our upcoming SACSCOC Reaffirmation process.
  - We will give the BOT the NCCC System Legislative Priorities.

### **College & Career Readiness – Terry Valentino**

- Still seeking instructor for the prison program. Please contact Terry at [teresavalentino@mcdowelltech.edu](mailto:teresavalentino@mcdowelltech.edu) if you are interested or if you know anyone qualified for this position.
- The Occupation Ready Grant for curriculum Development has been awarded. Congratulations!
- More Adult High School students have enrolled in Curriculum programs than ever before!

### **Continuing Education – Stacy Buff**

- Paramedic, EMT and Advanced EMT enrollments are up this semester.
- Ed2Go has its first registration!
- We have begun working on the Fire School packets earlier than before and are doing some registration on line to help streamline the process.
- Looking into a Furniture and/or Carpentry CE class.
- Chet Effler will be the new head of the Emergency Management program and serving MTCC on a part-time basis.

### **Dean of Academics – Jim Benton**

No report

### **Dean of Allied Health – Judy Melton**

- MDC Grant is complete. This is the one that helped us get Telemedicine on campus. Telemedicine will now be covered by the Health Sciences department faculty without the coverage of a health liaison.
- Nurse Aide classes all made this semester!

- The Director of Nursing at Magnolia Lane is a graduate of MTCC so that should open doors for our clinicals.
- The Program Descriptive Report (PDR) for the NC Board of Nursing for the Practical Nurse Education Program is a year-long process to write and has begun. It will be due January 2020.
- Jane Gouge is now serving as the Program Coordinator of Nurse Aide I and II.

### **Developmental – Dr. Beverly Watts**

- Thank You to everyone who helped make the Spring Professional Development work. Good feedback from both sessions. Thanks also to Summer and Claudia for their presentation.
- Testing this Wednesday and Thursday at the high school. We had about 90 in the fall and expect 60 in the spring.
- Working toward RISE Implementation, fully in Fall 2020.

### **Distance Education – Summer Perkins**

- Blackboard is loaded with students are ready to go.
- Ally is working well and students are excited about the audio version.
- Directors Meeting next week.

### **External Relations – Michael Lavender**

- ML and Jorge have been busy with ID Badges and Parking permits, helping the Early College with the Murder Mystery program, promotions, etc. (See Dr. Cline's report).
- PLEASE: Send work for the Print Shop as early as possible.

### **Faculty – Kelly McFarland**

- No report

### **Human Resources – Breanna Rose**

- Evaluation Time! Please complete employee evaluations.
- Thanks to everyone who completed the green sheets for our Break. Just about everyone got those in before the break so that makes life easier.

### **Institutional Effectiveness – Bo Harmon**

- We are officially in "SACSCOC Mode". There are 85 core standards. We have draft responses for 52 of them so we have a good start.
- Perkins Mid-Year Review meeting next week.

### **McDowell Early College – Dr. Billy Cline**

This weekend, weather permitting, the Early College will present a Murder Mystery dinner theater. Tickets are \$25 and include a "Bernice Banquet" with the show. Saturday at 6 PM and Sunday at 2 PM. All proceeds go to students to help them pay for their various trips.

### **Vice President of Academics/Student Development – Dr. Penny Cross**

- The new Purge process seemed to work well. We purged students who haven't paid, sent them an email and asked them to come in to pay. High School students haven't been purged as of today (Tuesday).

- With Julie Padgett's medical leave, everyone else in Student Development has stepped up and stepped in.
- We submitted three new program applications before the break. System Office has received them and we hope they will move soon.
- Compliance Review (the old FTE Audit) will begin next month.

**Vice President of Administration – Ryan Garrison**

The Business Office is working on end-of-year reports: W-@s, 1098s, 1099s, etc.

**Meeting Adjourned – 2:45 pm**

Cc: email – faculty & staff