



Dr. John Gossett, President

September 10, 2018

Dr. Belle S. Wheelan
President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033-4097

Re: Unreported Substantive Change

Dear Dr. Wheelan:

I am writing to update you on a letter written August 16, 2018 concerning an unreported substantive change. After McDowell High School began its academic year, August 27, 2018, we reviewed our dual enrollment offerings in the Emergency Management Certificate/Pathway and determined that we were not in violation of the Substantive Change Policy of offering greater than 50% of a programs credit due to low enrollment. We do however expect an increased enrollment in Spring 2019.

Therefore, MTCC desires to submit to the Commission, a Substantive Change Prospectus to add McDowell High School, 600 McDowell High Drive, Marion, NC 28752 as an off-campus instructional site. Enclosed is a check for \$500 to help defray the cost of the review.

Sincerely,

A handwritten signature in cursive script that reads 'Ladelle Harmon'.

Ladelle Harmon
SACSCOC Liaison

C: File

Dr. John Gossett
Dr. Penny Cross
Dr. Jim Benton
Dr. Denise Young